



BOARD OF DIRECTORS GENERAL MEETING AGENDA

October 15, 2026, 3:00 p.m.

at Yuba-Sutter Economic Development Corporation, 950 Tharp Road, Ste. 1303, Yuba City, CA

or via zoom at <https://us02web.zoom.us/j/86080232190?pwd=cAeKp6sWvWobwveEG2zNRW2Q6oov3S.1>

Meeting ID: 860 8023 2190

Passcode: 735231

Or Dial in at (669) 900-9128

Contact YSEDC at 530-751-8555 or ysedc@ysedc.org for any questions.

CALL TO ORDER

- Roll call & declaration of a quorum for the transaction of business.
- Welcome new board member-James Aldridge

LATE AGENDA ITEMS

ITEMS OF PUBLIC INTEREST

Members of the public may address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the Board. Any member of the audience who may wish to bring something before the Board that is not on the agenda may do so at this time; however, State law provides that no action be taken on any items not appearing on the posted agenda.

All meetings of the Sutter County Community Action Agency Board of Directors are open to the public. From time to time the Board is required to discuss certain matters, as defined by State law, in a closed session. When such an occasion arises, the presiding officer will announce that the Board is adjourning to a closed session, and will explain the purpose of the closed session.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or public request specific items to be discussed or removed from the Consent Calendar for specific action.

- **ACTION:** Review and approve the minutes of the Board of Directors meeting on August 20, 2026 (attached)
- **ACTION:** Review and approve SCCAA's 2026 Organization-Wide Expenditure Report as of August 31, 2026 (attached)
- Current balance/statement of financial position is \$8,328.18 as of October 7, 2026.

OLD BUSINESS

Organizational Standards and Informational Items

- 2026 Organizational Standards review and approved by CSD, TAP due 12/31/26
- Review annual reports sub-grantees to complete (attached)
- Save the Date--Friday, November 6th State of Homelessness Summit, 8:30am-1:00pm, location TBD

SCCAA Mission

To assist Sutter County residents achieve greater self-sufficiency and economic independence through the development of partnerships and collaborations with agencies that serve the low-income

Committee Updates

- **Executive Committee** (Chairman, Christine Ivory; Vice Chairman, Pattra Runge; Secretary, Coleen Morris; Treasurer, Kendra Davis)
No Report
- **Allocation Committee** (Full Board)
 - 2027 RFP due October 16
 - Applicant presentations Thursday, October 29 at YSEDC, time to be determined
 - Final Discretionary 2026 final allocation of \$29,800 resulting in --\$13,112 to Habitat for Humanity, \$13,112 to New Day Training Center, \$3,576 to YSEDC
 - Final Regular Contract 2026 additional allocation of \$1,810 resulting in-- \$1,593 to Yuba-Sutter Food Bank, \$217 to YSEDC
- **Ad-Hoc Committees**
 - **Strategic Plan** (Full Board)
 - Staff Report on 2026-2027 Strategic Plan Activities September/October 2026 update (attached)
 - **Public Awareness/Marketing** (Brynda Stranix)
No report
 - **Site Visit** (Kendra Davis-Chair, Rick Millhollin, Lonnie Perez, Christine Ivory, Pattra Runge, Amanda Husted, Jillian Justice)
 - **Action:** Review and approve site visit summary report (attached)
 - Feedback on board member site visit questions
 - Have more committee members or each member commit to doing 3 visits.
 - **Community Action Plan** (Full Board)
No Report
- **Governance Committee** (Full Board)
 - Need fill two Low-Income positions since February/August 2025

NEW BUSINESS – Next board meeting next month, November 19

MEMBER UPDATES

ADJOURNMENT

2026/2027 SCCAA Board Meetings

(3rd Thursday of the month)

November 19

February 18, April 15, June 17, August 19, October 21, November 18

All meetings of the Board of Directors will generally be held at 3 p.m. at Yuba-Sutter Economic Development Corporation, 950 Tharp Road, Suite 1303, Yuba City, CA or via Zoom

SCCAA Mission

To assist Sutter County residents achieve greater self-sufficiency and economic independence through the development of partnerships and collaborations with agencies that serve the low-income



MINUTES OF THE BOARD OF DIRECTORS General MEETING –August 20 2026, 3:00pm
950 Tharp Road, Ste. 1303, Yuba City, CA 95993 and via zoom

BOARD MEMBERS PRESENT

Dee Dee Brady, Russ Hogue, Christine Ivory–Chair, Coleen Morris–Secretary, Lonnie Perez, Pattra Runge–Vice–Chair

BOARD MEMBERS PRESENT VIA ZOOM

Kendra Davis–Treasurer, Justine Gill, Amanda Husted, Jillian Justice

BOARD MEMBERS ABSENT

Rick Millhollin, Jordan Scotten

NON-BOARD MEMBERS PRESENT

Jackie Slade, Brynda Stranix and Deanna Evans with YSEDC, Brian Davis and Tina McBride with BeXtra, James Aldridge–board applicant

CALL TO ORDER

- Roll Call – The meeting was called to order by board Chair, Christine Ivory, at 3:02pm and a quorum was present for the transaction of business.
- Introduction of James Aldridge – James introduced himself as a board applicant for District 4, where he worked and his job.

LATE AGENDA ITEMS – None

ITEMS OF PUBLIC INTEREST – None

Consent Calendar

- Review and approve the minutes of the Board of Directors meeting on June 18, 2026
- Review and approve SCCAA’s Organization–Wide Expenditure Report as of June 30, 2026
- Current balance/statement of financial position is \$12,360.31 as August 11, 2026.

MOTION: Coleen Morris motioned to approve the Board minutes of June 18, Kendra Davis seconded the motion. No opposed. Motion passed.

MOTION: Kendra Davis motioned to approve the Organization–wide Expenditure Report, Justine Gill seconded the motion. No opposed. Motion passed.

OLD BUSINESS

Organizational Standards and Informational Items

- **BeXtra presentation/update** – Brian Davis and Tina McBride reported the following:
 - Services they offer work to “fill the gaps” for the community
 - Support clients in need with food boxes, hot meals, showers, laundry, clothing, furniture, back to school give away events, ECM services, free haircut program, coordination of donation drives for specific needs such as socks, underwear, t-shirts, and more

- Started as a shoe give away out of Brian's garage but has now grown to two locations, one at 1251 E. Onstott Road, Yuba City and one at 417 4th Street, Marysville.
 - Celebrating the one-year anniversary of their food pantry. In the beginning they served about 49 families per month, now they serve about 493 families.
 - Money to support programs comes from photo booth rentals, renting out their back patio at the Yuba City facility and donations.
 - All volunteer run organization. MEDICAL recipients who need to volunteer can get hours at either BeXtra site.
 - Advertise about services offered via Facebook, flyers and word of mouth
 - Due to demand, they are always accepting men's clothing and work boot donations
 - Future goals include providing transportation for clients to appointments, interviews, etc. and being able to have key volunteers become paid staff.
- **Discuss and approve joint grant application with Sutter County Children & Families Commission (SCCFC)** – Brynda Stranix reported SCCFC has identified a grant they would like to apply for to support the Diaper Bank but it requires partnering with the local Community Action Agency. The full scope of the potential partnership is not known yet. Brynda asked the group if they would be open to partnering with SCCFC with this or future grant opportunities.

MOTION: Dee Dee Brady motioned to approve a possible future grant partnership with Sutter County Children & Families Commission, Lonnie Perez seconded the motion. No opposed. Motion passed.

- **Review 2026 Desk Review Results C-26-056** – Brynda Stranix reported the State monitors CAA agencies annually either in person or via a desk review. Final results of this year's desk review were included in the agenda packet. No corrective actions, observations, recommendations or training and technical assistance were noted.
- **2026 Organizational Standards document upload due by August 31** – Jackie Slade reported she is in process of uploading documents but should have everything needed, other than possibly final bylaws review by the attorney.
- **Habitat for Humanity 2027-2032 Strategic Plan survey** – Brynda Stranix encouraged the group to complete the survey for Habitat that was included in the email with the agenda packet, to help them in their strategic plan process

Committee Updates

- **Executive committee** – (Chairman, Christine Ivory; Vice Chairman, Pattria Runge; Secretary, Coleen Morris; Treasurer, Kendra Davis)
No Report
- **Allocation Committee (Full Board)**
 - **Discretionary 2026 allocation application ballot results for about \$26,000--\$11,440 to Habitat for Humanity, \$11,440 to New Day Training Center, \$3,120 to YSEDC** – Jackie Slade reminded the group that due to limited time to complete the new DF application by the State, an email vote was needed to determine the Discretionary allocation of about \$26,000. The results of the email vote are noted here. In addition, the State has now indicted SCCAA may receive closer to \$29,300. Once the final contract is received from the State, staff will evenly allocate the funds to Habitat and New Day.

- **Regular Contract 2026 additional allocation ballot results for about \$2,826-- \$2,487 to Yuba-Sutter Food Bank, \$339 to YSEDC** – Jackie Slade reminded the group that due to limited time by the State, an email vote was needed to determine the additional Regular Contract allocation of about \$2,826. The results of the email vote are noted here. Once the final contract is received from the State, staff will appropriately allocate the funds.
 - **Discuss 2027 RFP, adding IRS Form 990 to service provider application requirements** – Jackie Slade reported it was suggested that the board might want applicants to include their agency tax returns with their application as opposed to during the contract term. This could act as another way to evaluate applications. Group discussed this along with possibly adding a mandated client testimonial to the application. The consensus was no, neither item, should be added.
- **Ad-Hoc Committees**
- **Strategic Plan (Full Board)**
 - **Staff Report on 2026-2027 Strategic Plan Activities July/August 2026 update** – Brynda Stranix reported the staff report aligns with SCCAA's Strategic Plan and provides updates for the last two months on programmatic activities by SCCAA management, service providers, other community efforts toward assisting the low-income and progress toward achieving SCCAA's Strategic Plan objectives and key strategies.
 - **Public Awareness/Marketing (Brynda Stranix)**
No report
 - **Site Visit (Kendra Davis-Chair, Rick Millhollin, Lonnie Perez, Christine Ivory, Pattria Runge, Amanda Husted, Jillian Justice)**
 - **Update- semi-annual reports and questionnaires were due back from sub-grantees by July 31** – Jackie Slade reported she is in the process of getting semi-annual report corrections back from sub-grantees. Once all information is received, she will compile information for site visit chair, Kendra Davis. Kendra asked members of the site visit committee in attendance of any preference they have for visits. She will follow up once she receives info from Jackie.
 - **Community Action Plan (Full Board)**
No report
- **Governance committee (Full Board)**
- **Bylaws at Attorney office-Hyatt McIntire & Associates- for five-year review** – Christine Ivory reported SCCAA's bylaws are still at the attorneys office for the five year review as required by CSD Organizational Standards.
 - **Need fill two Low-Income positions since February/August 2025, one District 4 position since March 2026** – Group discussed that to be in compliance with tri-partite board standards, need to find representatives for the low-income and District 4. Board applicant, James Aldridge, was asked to leave the meeting in preparation for Closed Session discussion.

CLOSED SESSION

- **Review and approve board application from James Aldridge for public sector-representing District 4** – Group reviewed and discussed application from James Aldridge provided in board packet. No conflict of interest currently exists.

MOTION: Dee Dee Brady motioned to approve James Aldridge as the District 4 representative, Coleen Morris seconded the motion. No opposed. Motion passed.

Jackie Slade to forward James application to Sutter County Board of Supervisors for approval and ratification as the District 4 rep.

NEW BUSINESS – Discuss service provider presentation for October 2026 meeting – Group discussed possibly having AARP present. Russ Hogue to follow to see if available.

MEMBER UPDATES

- Pattra Runge reported Regional Housing’s new Richland Housing project is on track to be complete in May 2027. It will have 133– one, two and three bedroom units available. Applications may be available soon.
- Russ Hogue reported Habitat for Humanity’s, Harmony Village property has 300 storage units available to rent to the general public. Proceeds from rent help support Habitat’s projects.

ADJOURNMENT – There being no further business to come before the board, the meeting was adjourned at 4:12 pm. **The next regularly scheduled meeting of the board of directors will be October 15, 2026 at 3:00 p.m.** at Yuba-Sutter Economic Development Corporation, 950 Tharp Road, Suite 1303, Yuba City, CA 95993 or via zoom.

2026 SCCAA Board Meetings

(3rd Thursday of the month)

October 15, November 19

2027 Meetings

February 18, April 15, June 17, August 19, October 21, November 18

Signed: _____ Date: _____

Name: _____ Position: _____

Sutter County Community Action Agency
2026 Organization-Wide Report of Expenditures by Service Provider

Agency		1st Period 1/1-2/28	2nd Period 3/1-4/30	3rd Period 5/1-6/30	4th Period 7/1-8/31	5th Period 9/1-10/31	6th Period 11/1-12/31	% used
Bridges to Housing -01	Budget	40,000.00						
	<i>Actual Expenditure</i>	1,423.23	10,199.00	12,105.00	5,037.00			85%
	<i>Amendment</i>		5,419.07					
	<i>Total</i>	1,423.23	15,618.07	12,105.00	5,037.00			
	Remaining Balance	38,576.77	22,958.70	10,853.70	5,816.70	5,816.70	5,816.70	
Child Advocates of Placer, Yuba & Sutter- 02	Budget	17,000.00						
	<i>Actual Expenditure</i>	3,295.08	3,311.83	3,580.63	3,663.41			81%
	Remaining Balance	13,704.92	10,393.09	6,812.46	3,149.05	3,149.05	3,149.05	
Habitat for Humanity-03	Budget	20,000.00						
	<i>Actual Expenditure</i>	0.00	7,301.72	703.48	0.00			40%
	Remaining Balance	20,000.00	12,698.28	11,994.80	11,994.80	11,994.80	11,994.80	
New Day Training-04	Budget	25,000.00						
	<i>Actual Expenditure</i>	2,536.25	9,239.50	1,895.00	5,385.00			76%
	Remaining Balance	22,463.75	13,224.25	11,329.25	5,944.25	5,944.25	5,944.25	
Savation Army-06	Budget	25,000.00						
	<i>Actual Expenditure</i>	\$0.00	4,166.67	4,166.67	4,166.67			67%
	<i>Amendment</i>	4,166.67	0.00					
	<i>Total</i>	4,166.67	4,166.67	4,166.67	4,166.67	0.00	0.00	
	Remaining Balance	20,833.33	16,666.66	12,499.99	8,333.32	8,333.32	8,333.32	
Sutter County Children & Families-07	Budget	18,000.00						
	<i>Actual Expenditure</i>	0.00	0.00	0.00	0.00			0%
	Remaining Balance	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	
Sutter County HHS-08	Budget	28,000.00						
	<i>Actual Expenditure</i>	0.00	5,681.68	928.00	4,638.70			40%
	Remaining Balance	28,000.00	22,318.32	21,390.32	16,751.62	16,751.62	16,751.62	
Yuba Sutter Legal Center-10	Budget	15,000.00						
	<i>Actual Expenditure</i>	0.00	2,147.33	2,727.28	2,400.48			49%
	Remaining Balance	15,000.00	12,852.67	10,125.39	7,724.91	7,724.91	7,724.91	
Yuba Sutter Food Bank-09	Budget	30,754.00						
	<i>Actual Expenditure</i>	1,264.00	4,089.00	3,257.00	5,390.00			46%
	Remaining Balance	29,490.00	25,401.00	22,144.00	16,754.00	16,754.00	16,754.00	
Regional Emergency Shelter Team (REST) - 05	Budget	30,000.00						
	<i>Actual Expenditure</i>	7,029.47	8,579.63	6,000.00	0.00			72%
	<i>Amendment</i>							
	<i>Total</i>	7,029.47	8,579.63	6,000.00	0.00	0.00	0.00	
	Remaining Balance	22,970.53	14,390.90	8,390.90	8,390.90	8,390.90	8,390.90	
Yuba-Sutter Economic Development Corporation-ADMIN	Budget	33,921.00						
	<i>Actual Expenditure</i>	5,653.00	5,653.00	5,653.00	5,653.00			67%
	Remaining Balance	28,268.00	22,615.00	16,962.00	11,309.00	11,309.00	11,309.00	
Total Contract		282,675.00						
Sub-Grantee Expenditur		19,714.70	54,716.36	35,363.06	30,681.26	0.00	0.00	\$ 140,475.38
YSEDC Expenditure		5,653.00	5,653.00	5,653.00	5,653.00			\$ 22,612.00
Remaining Balance		257,307.30	196,937.94	155,921.88	119,587.62	119,587.62	119,587.62	\$ 163,087.38

Module 2, Section B: CSBG Eligible Entity Capacity Building - Data Entry Form

Name of CSBG Eligible Entity: _____

B.1. CSBG Eligible Entity Reporting Period	"X"
B.1a. July 1 - June 30	<i>auto-populated from Module 2, Section A</i>
B.1b. October 1 - September 30	
B.1c. January 1 - December 31	

B.2. Hours of Agency Capacity Building (e.g. training, planning, assessment):	Hours
B.2a. Hours of Board Members in capacity building activities	
B.2b. Hours of Agency Staff in capacity building activities	

B.3. Volunteer Hours of Agency Capacity Building (e.g. program support, service delivery, fundraising):	Hours
B.3a. Total number of volunteer hours donated to the agency	
B.3a.1. Of the above, the total number of volunteer hours donated by individuals with low-incomes	

B.4. The number of staff who hold certifications that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:	Number
B.4a. Number of Nationally Certified ROMA Trainers	
B.4b. Number of Nationally Certified ROMA Implementers	
B.4c. Number of Certified Community Action Professionals (CCAP)	
B.4d. Number of Staff with a child development certification	
B.4e. Number of Staff with a family development certification	
B.4f. Number of Pathways Reviewers	
B.4g. Number of Staff with Home Energy Professional Certifications	
B.4g.1. Number of Energy Auditors	
B.4g.2. Number of Retrofit Installer Technicians	
B.4g.3. Number of Crew Leaders	
B.4g.4. Number of Quality Control Inspectors (QCI)	
B.4h. Number of LEED Risk Certified assessors	
B.4i. Number of Building Performance Institute (BPI) certified professionals	
B.4j. Number of Classroom Assessment Scoring System (CLASS) certified professionals	
B.4k. Number of Certified Housing Quality Standards (HQS) Inspectors	
B.4l. Number of American Institute of Certified Planners (AICP)	
B.4m. Other (<i>Please specify others below</i>):	

B.5. Number of organizations, both public and private, that the CSBG Eligible Entity actively works with to expand resources and opportunities in order to achieve family and community outcomes:	Unduplicated Number of Organizations
B.5a. Non-Profit	
B.5b. Faith Based	
B.5c. Local Government	
B.5d. State Government	
B.5e. Federal Government	
B.5f. For-Profit Business or Corporation	
B.5g. Consortia/Collaborations	
B.5h. School Districts	
B.5i. Institutions of Post-Secondary Education/Training	
B.5j. Financial/Banking Institutions	
B.5k. Health Service Organizations	
B.5l. Statewide Associations or Collaborations	

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Employment Indicators

Name of CSBG Eligible Entity Reporting:

Employment (FNPI 1)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (%) auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) auto calculated)
FNPI 1a The number of unemployed youth who obtained employment to gain skills or income.				#DIV/0!	#DIV/0!
FNPI 1b The number of unemployed adults who obtained employment (<u>up to a living wage</u>).				#DIV/0!	#DIV/0!
FNPI 1c The number of unemployed adults who obtained and maintained employment for at least 90 days (<u>up to a living wage</u>).				#DIV/0!	#DIV/0!
FNPI 1d The number of unemployed adults who obtained and maintained employment for at least 180 days (<u>up to a living wage</u>).				#DIV/0!	#DIV/0!
FNPI 1e The number of unemployed adults who obtained employment (<u>with a living wage or higher</u>).				#DIV/0!	#DIV/0!
FNPI 1f The number of unemployed adults who obtained and maintained employment for at least 90 days (<u>with a living wage or higher</u>).				#DIV/0!	#DIV/0!
FNPI 1g The number of unemployed adults who obtained and maintained employment for at least 180 days (<u>with a living wage or higher</u>).				#DIV/0!	#DIV/0!

Employment (FNPI 1)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (%) auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) auto calculated)
FNPI 1h The number of employed participants in a career-advancement related program who <u>entered or transitioned</u> into a position that provided increased income and/or benefits.				#DIV/0!	#DIV/0!
FNPI 1h.1 Of the above, the number of employed participants who Increased income from employment through <u>wage or salary amount increase</u> .				#DIV/0!	#DIV/0!
FNPI 1h.2 Of the above, the number of employed participants who increased income from employment through <u>hours worked increase</u> .				#VALUE!	#DIV/0!
FNPI 1h.3 Of the above, the number of employed participants who <u>increased benefits</u> related to employment.				#DIV/0!	#DIV/0!

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.
Education and Cognitive Development Indicators

Name of CSBG Eligible Entity Reporting: _____

Education and Cognitive Development (FNPI 2)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (%) (auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) auto calculated)
FNPI 2a The number of children (0 to 5) who demonstrated improved emergent literacy skills.				#DIV/0!	#DIV/0!
FNPI 2b The number of children (0 to 5) who demonstrated skills for school readiness.				#DIV/0!	#DIV/0!
FNPI 2c The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. (auto total).	0	0	0	#DIV/0!	#DIV/0!
FNPI 2c.1 Early Childhood Education (ages 0-5)				#DIV/0!	#DIV/0!
FNPI 2c.2 1st grade-8th grade				#DIV/0!	#DIV/0!
FNPI 2c.3 9th grade-12th grade				#DIV/0!	#DIV/0!
FNPI 2d The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). (auto total)	0	0	0	#DIV/0!	#DIV/0!
FNPI 2d.1 Early Childhood Education (ages 0-5)				#DIV/0!	#DIV/0!
FNPI 2d.2 1st grade-8th grade				#DIV/0!	#DIV/0!
FNPI 2d.3 9th grade-12th grade				#DIV/0!	#DIV/0!
FNPI 2e The number of parents/caregivers who improved their home environments.				#DIV/0!	#DIV/0!
FNPI 2f The number of adults who demonstrated improved basic education.				#DIV/0!	#DIV/0!
FNPI 2g The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.				#DIV/0!	#DIV/0!
FNPI 2h The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.				#DIV/0!	#DIV/0!
FNPI 2i The number of individuals who obtained an Associate's degree.				#DIV/0!	#DIV/0!
FNPI 2j The number of individuals who obtained a Bachelor's degree.				#DIV/0!	#DIV/0!

Other Education and Cognitive Development Outcome Indicator (FNPI 2z)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (%) (auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) auto calculated)
FNPI 2z.1 The number of individuals or households _____. (write in the indicator)				#DIV/0!	#DIV/0!
FNPI 2z.1 The number of individuals who obtained and moved from a high school diploma and/or equivalent to post secondary education (of any kind)				#DIV/0!	#DIV/0!

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.
Income and Asset Building Indicators

Name of CSBG Eligible Entity Reporting: _____

Income and Asset Building (FNPI 3)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (%) auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) auto calculated)
FNPI 3a The number of individuals who achieved and maintained capacity to meet basic needs for 90 days .				#DIV/0!	#DIV/0!
FNPI 3b The number of individuals who achieved and maintained capacity to meet basic needs for 180 days .				#DIV/0!	#DIV/0!
FNPI 3c The number of individuals who opened a savings account or IDA .				#DIV/0!	#DIV/0!
FNPI 3d The number of individuals who increased their savings .				#DIV/0!	#DIV/0!
FNPI 3e The number of individuals who used their savings to purchase an asset .				#DIV/0!	#DIV/0!
FNPI 3e.1 Of the above, the number of individuals who purchased a home .				#DIV/0!	#DIV/0!
FNPI 3f The number of individuals who improved their credit scores .				#DIV/0!	#DIV/0!
FNPI 3g The number of individuals who increased their net worth .				#DIV/0!	#DIV/0!
FNPI 3h The number of individuals engaged with the Community Action Agency who report improved financial well-being .				#DIV/0!	#DIV/0!

Other Income and Asset Building Outcome Indicator (FNPI 3z)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (%) auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) auto calculated)
FNPI 3z.1 The number of individuals or households _____. (write in the indicator)				#DIV/0!	#DIV/0!
FNPI 3z.1 The number of individuals who started their own business				#DIV/0!	#DIV/0!
FNPI 3z.1 The number of individuals who maintained their own business for 180 days.				#DIV/0!	#DIV/0!
FNPI 3z.1 The number of individuals who increased their income from a non-employment source.				#DIV/0!	#DIV/0!
FNPI 3z.1 The number of individuals who reduced their reliance on public subsidies.				#DIV/0!	#DIV/0!
FNPI 3z.1 The number of individuals who reduced debt.				#DIV/0!	#DIV/0!

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.
Housing Indicators

Name of CSBG Eligible Entity Reporting: _____

Housing (FNPI 4)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (%) auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) auto calculated)
FNPI 4a The number of households experiencing homelessness who obtained <u>safe temporary shelter</u> .				#DIV/0!	#DIV/0!
FNPI 4b The number of households who obtained <u>safe and affordable housing</u> .				#DIV/0!	#DIV/0!
FNPI 4c The number of households who maintained safe and affordable housing for <u>90 days</u> .				#DIV/0!	#DIV/0!
FNPI 4d The number of households who maintained safe and affordable housing for <u>180 days</u> .				#DIV/0!	#DIV/0!
FNPI 4e The number of households who <u>avoided eviction</u> .				#DIV/0!	#DIV/0!
FNPI 4f The number of households who <u>avoided foreclosure</u> .				#DIV/0!	#DIV/0!
FNPI 4g The number of households who <u>experienced improved health and safety</u> due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc).				#DIV/0!	#DIV/0!
FNPI 4h The number of households with <u>improved energy efficiency and/or energy burden reduction</u> in their homes.				#DIV/0!	#DIV/0!

Other Housing Outcome Indicator (FNPI 4z)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (%) auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) auto calculated)
FNPI 4z.1 The number of individuals or households _____. (write in the indicator)				#DIV/0!	#DIV/0!
FNPI 4z.1 The number of individuals who improved physical access in their living space (wheel chair ramps, grab bars, etc.)				#DIV/0!	#DIV/0!
FNPI 4z.1 The number of individuals who avoided a utility shut-off.				#DIV/0!	#DIV/0!
FNPI 4z.1 The number of individuals who obtained utilities.				#DIV/0!	#DIV/0!
FNPI 4z.1 The number of individuals whose energy service was restored after disconnection.				#DIV/0!	#DIV/0!
FNPI 4z.1 The number of individuals whose inoperable home energy equipment was repaired or replaced.				#DIV/0!	#DIV/0!

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.
Health and Social/Behavioral Development Indicators

Name of CSBG Eligible Entity Reporting: _____

Health and Social/Behavioral Development (FNPI 5)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (%) auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) auto calculated)
FNPI 5a The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).				#DIV/0!	#DIV/0!
FNPI 5b The number of individuals who demonstrated improved physical health and well-being.				#DIV/0!	#DIV/0!
FNPI 5c The number of individuals who demonstrated improved mental and behavioral health and well-being .				#DIV/0!	#DIV/0!
FNPI 5d The number of individuals who improved skills related to the adult role of parents/ caregivers.				#DIV/0!	#DIV/0!
FNPI 5e The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.				#DIV/0!	#DIV/0!
FNPI 5f The number of seniors (65+) who maintained an independent living situation.				#DIV/0!	#DIV/0!
FNPI 5g The number of individuals with disabilities who maintained an independent living situation.				#DIV/0!	#DIV/0!
FNPI 5h The number of individuals with chronic illness who maintained an independent living situation.				#DIV/0!	#DIV/0!
FNPI 5i The number of individuals with no recidivating event for six months.	0	0	0	#DIV/0!	#DIV/0!
FNPI 5i.1 Youth (ages 14-17)				#DIV/0!	#DIV/0!
FNPI 5i.2 Adults (ages 18+)				#DIV/0!	#DIV/0!

Other Health and Social/Behavioral Development Outcome Indicator (FNPI 5z)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (%) auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) auto calculated)
FNPI 5z.1 The number of individuals or households _____ . (write in the indicator)				#DIV/0!	#DIV/0!

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.
Civic Engagement and Community Involvement Indicators

Name of CSBG Eligible Entity Reporting: _____

Civic Engagement and Community Involvement Indicators (FNPI 6)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (%) auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) auto calculated)
FNPI 6a The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.				#DIV/0!	#DIV/0!
FNPI 6a.1 Of the above, the number of Community Action program participants who <u>improved their leadership skills.</u>				#DIV/0!	#DIV/0!
FNPI 6a.2 Of the above, the number of Community Action program participants who <u>improved their social networks.</u>				#DIV/0!	#DIV/0!
FNPI 6a.3 Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to <u>enhance their ability to engage.</u>				#DIV/0!	#DIV/0!

Other Civic Engagement and Community Involvement Outcome Indicator (FNPI 6z)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (%) auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) auto calculated)
FNPI 6z.1 The number of individuals or households _____. (write in the indicator)				#DIV/0!	#DIV/0!

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.
Outcomes Across Multiple Domains

Name of CSBG Eligible Entity Reporting: _____

Outcomes Across Multiple Domains (FNPI 7)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (%) auto calculated)	V.) Performance Target Accuracy (III/II = V] (%) auto calculated)
FNPI 7a The number of individuals who achieved one or more outcomes as identified by the National Performance Indicators in various domains.				#DIV/0!	#DIV/0!

Other Outcome Indicator (FNPI 7z)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (%) auto calculated)	V.) Performance Target Accuracy (III/II = V] (%) auto calculated)
FNPI 7z.1 The number of individuals or households _____. (write in the indicator)				#DIV/0!	#DIV/0!

**Module 4, Section B: Individual and Family Services -
Data Entry Form**

**Goal 1: Individuals and Families with low-incomes are stable
and achieve economic security.**

Employment Services

Name of CSBG Eligible Entity Reporting: _____

Employment Services (SRV 1)	Unduplicated Number of Individuals Served
Skills Training and Opportunities for Experience (SRV 1a-f)	
SRV 1a Vocational Training	
SRV 1b On-the-Job and other Work Experience	
SRV 1c Youth Summer Work Placements	
SRV 1d Apprenticeship/Internship	
SRV 1e Self-Employment Skills Training	
SRV 1f Job Readiness Training	
Career Counseling (SRV 1g-h)	
SRV 1g Workshops	
SRV 1h Coaching	
Job Search (SRV 1i-n)	
SRV 1i Coaching	
SRV 1j Resume Development	
SRV 1k Interview Skills Training	
SRV 1l Job Referrals	
SRV 1m Job Placements	
SRV 1n Pre-employment physicals, background checks, etc.	
Post Employment Supports (SRV 1o-p)	
SRV 1o Coaching	
SRV 1p Interactions with employers	
Employment Supplies (SRV 1q)	
SRV 1q Employment Supplies	

**Module 4, Section B: Individual and Family Services -
Data Entry Form**

**Goal 1: Individuals and Families with low-incomes are stable and
achieve economic security.**

Education and Cognitive Development Services

Name of CSBG Eligible Entity Reporting:

Education and Cognitive Development Services (SRV 2)	Unduplicated Number of Individuals Served
Child/Young Adult Education Programs (SRV 2a-j)	
SRV 2a Early Head Start	
SRV 2b Head Start	
SRV 2c Other Early-Childhood (0-5 yr. old) Education	
SRV 2d K-12 Education	
SRV 2e K-12 Support Services	
SRV 2f Financial Literacy Education	
SRV 2g Literacy/English Language Education	
SRV 2h College-Readiness Preparation/Support	
SRV 2i Other Post Secondary Preparation	
SRV 2j Other Post Secondary Support	
School Supplies (SRV 2k)	
SRV 2k School Supplies	
Extra-curricular Programs (SRV 2l-q)	
SRV 2l Before and After School Activities	
SRV 2m Summer Youth Recreational Activities	
SRV 2n Summer Education Programs	
SRV 2o Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)	
SRV 2p Mentoring	
SRV 2q Leadership Training	
Adult Education Programs (SRV 2r-z)	
SRV 2r Adult Literacy Classes	
SRV 2s English Language Classes	
SRV 2t Basic Education Classes	
SRV 2u High School Equivalency Classes	
SRV 2v Leadership Training	
SRV 2w Parenting Supports (may be a part of the early childhood programs identified above)	
SRV 2x Applied Technology Classes	
SRV 2y Post-Secondary Education Preparation	
SRV 2z Financial Literacy Education	
Post-Secondary Education Supports (SRV 2aa)	
SRV 2aa College applications, text books, computers, etc.	
Financial Aid Assistance (SRV 2bb)	
SRV 2bb Scholarships	
Home Visits (SVR 2cc)	
SRV 2cc Home Visits	

**Module 4, Section B: Individual and Family Services -
Data Entry Form**

**Goal 1: Individuals and Families with low incomes are stable and
achieve economic security.**

Income and Asset Building Services

Name of CSBG Eligible Entity Reporting: _____

Income and Asset Building Services (SRV 3)	Unduplicated Number of Individuals Served
Training and Counseling Services (SRV 3a-f)	
SRV 3a Financial Capability Skills Training	
SRV 3b Financial Coaching/Counseling	
SRV 3c Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)	
SRV 3d First-time Homebuyer Counseling	
SRV 3e Foreclosure Prevention Counseling	
SRV 3f Small Business Start-Up and Development Counseling Sessions/Classes	
Benefit Coordination and Advocacy (SRV 3g-l)	
SRV 3g Child Support Payments	
SRV 3h Health Insurance	
SRV 3i Social Security/SSI Payments	
SRV 3j Veteran's Benefits	
SRV 3k TANF Benefits	
SRV 3l SNAP Benefits	
Asset Building (SRV 3m-o)	
SRV 3m Saving Accounts/IDAs and other asset building accounts	
SRV 3n Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)	
SRV 3o VITA, EITC, or Other Tax Preparation programs	
SRV 3p Loans And Grants (SRV 3p-q)	
SRV 3p Micro-loans	
SRV 3q Business incubator/business development loans	

Module 4, Section B: Individual and Family Services - Data Entry Form
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.
Housing Services

Name of CSBG Eligible Entity Reporting: _____

Housing Services (SRV 4)	Unduplicated Number of Individuals Served
Housing Payment Assistance (SRV 4a-e)	
SRV 4a Financial Capability Skill Training	
SRV 4b Financial Coaching/Counseling	
SRV 4c Rent Payments (includes Emergency Rent Payments)	
SRV 4d Deposit Payments	
SRV 4e Mortgage Payments (includes Emergency Mortgage Payments)	
Eviction Prevention Services (SRV 4f-h)	
SRV 4f Eviction Counseling	
SRV 4g Landlord/Tenant Mediations	
SRV 4h Landlord/Tenant Rights Education	
Utility Payment Assistance (SRV 4i-l)	
SRV 4i Utility Payments (LIHEAP-includes Emergency Utility Payments)	
SRV 4j Utility Deposits	
SRV 4k Utility Arrears Payments	
SRV 4l Level Billing Assistance	
Housing Placement/Rapid Re-housing (SRV 4m-p)	
SRV 4m Temporary Housing Placement (includes Emergency Shelters)	
SRV 4n Transitional Housing Placements	
SRV 4o Permanent Housing Placements	
SRV 4p Rental Counseling	
Housing Maintenance & Improvements (SRV 4q)	
SRV 4q Home Repairs (e.g. structural, appliance, heating systems. etc.) (Including Emergency Home Repairs)	
Weatherization Services (SRV 4r-t)	
SRV 4r Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)	
SRV 4s Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	
SRV 4t Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair, etc.)	

**Module 4, Section B: Individual and Family Services -
Data Entry Form**

**Goal 1: Individuals and Families with low incomes are stable and
achieve economic security.**

Health and Social/Behavioral Development

Name of CSBG Eligible Entity Reporting: _____

Health and Social/Behavioral Development Services (SRV 5)	Unduplicated Number of Individuals Served
Health Services, Screening and Assessments (SRV 5a-j)	
SRV 5a Immunizations	
SRV 5b Physicals	
SRV 5c Developmental Delay Screening	
SRV 5d Vision Screening	
SRV 5e Prescription Payments	
SRV 5f Doctor Visit Payments	
SRV 5g Maternal/Child Health	
SRV 5h Nursing Care Sessions	
SRV 5i In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)	
SRV 5j Health Insurance Options Counseling	
Reproductive Health Services (SRV 5k-o)	
SRV 5k Coaching Sessions	
SRV 5l Family Planning Classes	
SRV 5m Contraceptives	
SRV 5n STI/HIV Prevention Counseling Sessions	
SRV 5o STI/HIV Screenings	
Wellness Education (SRV 5p-q)	
SRV 5p Wellness Classes (stress reduction, medication management, mindfulness, etc.)	
SRV 5q Exercise/Fitness	
Mental/Behavioral Health (SRV 5r-x)	
SRV 5r Detoxification Sessions	
SRV 5s Substance Abuse Screenings	
SRV 5t Substance Abuse Counseling	
SRV 5u Mental Health Assessments	
SRV 5v Mental Health Counseling	
SRV 5w Crisis Response/Call-In Responses	
SRV 5x Domestic Violence Programs	
Support Groups (SRV 5y-aa)	
SRV 5y Substance Abuse Support Group Meetings	
SRV 5z Domestic Violence Support Group Meetings	
SRV 5aa Mental Health Support Group Meeting	

**Module 4, Section B: Individual and Family Services -
Data Entry Form**

**Goal 1: Individuals and Families with low incomes are stable and
achieve economic security.**

Health and Social/Behavioral Development

Name of CSBG Eligible Entity Reporting: _____

Health and Social/Behavioral Development Services (Cont'd.)	Unduplicated Number of Individuals Served
Dental Services, Screenings and Exams (SRV 5bb-ee)	
SRV 5bb Adult Dental Screening/Exams	
SRV 5cc Adult Dental Services (including Emergency Dental Procedures)	
SRV 5dd Child Dental Screenings/Exams	
SRV 5ee Child Dental Services (including Emergency Dental Procedures)	
Nutrition and Food/Meals (SRV 5ff-jj)	
SRV 5ff Skills Classes (Gardening, Cooking, Nutrition)	
SRV 5gg Community Gardening Activities	
SRV 5hh Incentives (e.g. gift card for food preparation, rewards for participation, etc.)	
SRV 5ii Prepared Meals	
SRV 5jj Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	
Family Skills Development (SRV 5kk-mm)	
SRV 5kk Family Mentoring Sessions	
SRV 5ll Life Skills Coaching Sessions	
SRV 5mm Parenting Classes	
Emergency Hygiene Assistance (SRV 5nn-oo)	
SRV 5nn Kits/boxes	
SRV 5oo Hygiene Facility Utilizations (e.g. showers, toilets, sinks)	

Module 4, Section B: Individual and Family Services - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Civic Engagement and Community Involvement

Name of CSBG Eligible Entity Reporting: _____

Civic Engagement and Community Involvement Services (SRV 6a-f)	Unduplicated Number of Individuals Served
SRV 6a Voter Education and Access	
SRV 6b Leadership Training	
SRV 6c Tri-partite Board Membership	
SRV 6d Citizenship Classes	
SRV 6e Getting Ahead Classes	
SRV 6f Volunteer Training	

Module 4, Section B: Individual and Family Services - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Services Supporting Multiple Domains

Name of CSBG Eligible Entity Reporting: _____

Services Supporting Multiple Domains (SRV 7)	Unduplicated Number of Individuals Served
Case Management (SRV 7a)	
SRV 7a Case Management	
Eligibility Determinations (SRV 7b)	
SRV 7b Eligibility Determinations	
Referrals (SRV 7c)	
SRV 7c Referrals	
Transportation Services (SRV 7d)	
SRV 7d Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	
Childcare (SRV 7e-f)	
SRV 7e Child Care subsidies	
SRV 7f Child Care payments	
Eldercare (SRV 7g)	
SRV 7g Day Centers	
Identification Documents (SRV 7h-j)	
SRV 7h Birth Certificate	
SRV 7i Social Security Card	
SRV 7j Driver's License	
Re-Entry Services (SRV 7k)	
SRV 7k Criminal Record Expungements	
Immigration Support Services (SRV 7l)	
SRV 7l Immigration Support Services (relocation, food, clothing)	
Legal Assistance (includes emergency legal assistance) (SRV 7m)	
SRV 7m Legal Assistance	
Emergency Clothing Assistance (SRV 7n)	
SRV 7n Emergency Clothing Assistance	
Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords, coordinating with other services or government) (SRV 7o)	
SRV 7o Mediation/Customer Advocacy Interventions	

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:

B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:

C. INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender	Number of Individuals
a. Male	
b. Female	
c. Other	
d. Unknown/not reported	
e. TOTAL (auto calculated)	0

2. Age	Number of Individuals
a. 0-5	
b. 6-13	
c. 14-17	
d. 18-24	
e. 25-44	
f. 45-54	
g. 55-59	
h. 60-64	
i. 65-74	
j. 75+	
k. Unknown/not reported	
l. TOTAL (auto calculated)	0

3. Education Levels	Number of Individuals	
	[ages 14-24]	[ages 25+]
a. Grades 0-8		
b. Grades 9-12/Non-Graduate		
c. High School Graduate		
d. GED/Equivalency Diploma		
e. 12 grade + Some Post-Secondary		
f. 2 or 4 years College Graduate		
g. Graduate of other post-secondary school		
h. Unknown/not reported		
i. TOTAL (auto calculated)	0	0

4. Disconnected Youth	Number of Individuals
a. Youth ages 14-24 who are neither working or in school	

5. Health	Number of Individuals		
	Yes	No	Unknown
a. Disabling Condition			
b. Health Insurance*			

*If an individual reported that they had Health Insurance please identify the source of health insurance below.

Health Insurance Sources

c.1. Medicaid	
c.2. Medicare	
c.3. State Children's Health Insurance Program	
c.4. State Health Insurance for Adults	
c.5. Military Health Care	
c.6. Direct-Purchase	
c.7. Employment Based	
c.8. Unknown/not reported	
c.9. TOTAL (auto calculated)	0

6. Ethnicity/Race	Number of Individuals
a. Ethnicity	
a.1. Hispanic, Latino or Spanish Origins	
a.2. Not Hispanic, Latino or Spanish Origins	
a.3. Unknown/not reported	
a.4. TOTAL (auto calculated)	0

b. Race	
b.1. American Indian or Alaska Native	
b.2. Asian	
b.3. Black or African American	
b.4. Native Hawaiian and Other Pacific Islander	
b.5. White	
b.6. Other	
b.7. Multi-race (two or more of the above)	
b.8. Unknown/not reported	
b.9. TOTAL (auto calculated)	0

7. Military Status (Individuals 18+)	Number of Individuals
a. Veteran	
b. Active Military	
c. Never Served in the Military	
d. Unknown/not reported	
e. TOTAL (auto calculated)	0

8. Work Status (Individuals 18+)	Number of Individuals
a. Employed Full-Time	
b. Employed Part-Time	
c. Migrant Seasonal Farm Worker	
d. Unemployed (Short-Term, 6 months or less)	
e. Unemployed (Long-Term, more than 6 months)	
f. Unemployed (Not in Labor Force)	
g. Retired	
h. Unknown/not reported	
i. TOTAL (auto calculated)	0

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

D. HOUSEHOLD LEVEL CHARACTERISTICS

9. Household Type	Number of Households
a. Single Person	
b. Two Adults NO Children	
c. Single Parent Female	
d. Single Parent Male	
e. Two Parent Household	
f. Non-related Adults with Children	
g. Multigenerational Household	
h. Other	
i. Unknown/not reported	
j. TOTAL (auto calculated)	0

10. Household Size	Number of Households
a. Single Person	
b. Two	
c. Three	
d. Four	
e. Five	
f. Six or more	
g. Unknown/not reported	
h. TOTAL (auto calculated)	0

11. Housing	Number of Households
a. Own	
b. Rent	
c. Other permanent housing	
d. Homeless	
e. Other	
f. Unknown/not reported	
g. TOTAL (auto calculated)	0

12. Level of Household Income	Number of Households
<i>(% of HHS Guideline)</i>	
a. Up to 50%	
b. 51% to 75%	
c. 76% to 100%	
d. 101% to 125%	
e. 126% to 150%	
f. 151% to 175%	
g. 176% to 200%	
h. 201% to 250%	
i. 250% and over	
j. Unknown/not reported	
k. TOTAL (auto calculated)	0

13. Sources of Household Income	Number of Households
a. Income from Employment Only	
b. Income from Employment and Other Income Source	
c. Income from Employment, Other Income Source, and Non-Cash Benefits	
d. Income from Employment and Non-Cash Benefits	
e. Other Income Source Only	
f. Other Income Source and Non-Cash Benefits	
g. No Income	
h. Non-Cash Benefits Only	
i. Unknown/not reported	
j. TOTAL (auto calculated)	0

Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment

14. Other Income Source	Number of Households
a. TANF	
b. Supplemental Security Income (SSI)	
c. Social Security Disability Income (SSDI)	
d. VA Service-Connected Disability Compensation	
e. VA Non-Service Connected Disability Pension	
f. Private Disability Insurance	
g. Worker's Compensation	
h. Retirement Income from Social Security	
i. Pension	
j. Child Support	
k. Alimony or other Spousal Support	
l. Unemployment Insurance	
m. EITC	
n. Other	
o. Unknown/not reported	

15. Non-Cash Benefits	Number of Households
a. SNAP	
b. WIC	
c. LIHEAP	
d. Housing Choice Voucher	
e. Public Housing	
f. Permanent Supportive Housing	
g. HUD-VASH	
h. Childcare Voucher	
i. Affordable Care Act Subsidy	
j. Other	
k. Unknown/not reported	

E. Number of Individuals Not Included in the Totals Above *(due to data collection system integration barriers)*

a. Please list the unduplicated number of INDIVIDUALS served in each program*:

Program Name	Number of Individuals

F. Number of Households Not Included in the Totals Above *(due to data collection system integration barriers)*

a. Please list the unduplicated number of HOUSEHOLDS served in each program*:

Program Name	Number of Households

*The system will add rows to allow reporting on multiple programs.

Contractor Name: _____ Date: _____

Contract Number: _____ Contact Person: _____

Telephone: _____ E-mail Address: _____

1. CSBG Eligible Entity 2026 Management Accomplishments:

Please describe a notable management accomplishment achieved by your agency during reporting year 2026. Describe how responsible, informed leadership and effective, efficient processes led to high-quality, accessible, and well-managed services and strategies.

Accomplishments could include: implementing changes to your organizations infrastructure; identifying alternative methods for delivering services to better meet the needs of the community; taking a leading role in coordinating and engaging effective partnerships and stakeholders; or by implementing a new process to collect and analyze data.

2. Innovative Solutions Highlights:

Provide an example of a way in which your agency addressed a cause or condition of poverty in the community using an innovative or creative approach in the last 2 years.

Incorporate the following information with exact same headers listed below:

- Program agency name
- Description of program (capacity, duration, targeted population, etc)
- How was the agency's approach innovative or creative? Please be specific.
- Local partners involved and each contributed to the program
- Outcomes achieved (include the number of people enrolled and areas affected)
- Specific information on how CSBG funds were used to support implementation

3. CSBG Eligible Entity Continuous Improvement

Provide an example of a change made by your agency to improve service delivery and enhance impact for individuals, families, and communities with low incomes. based on your in-depth analysis of performance data. Include if your agency added any new services/programs and if so, what and when.

Provide with exact same headers listed below:

- Problem
- What you analyzed to discover the problem (client survey results, conversations with clients, staff input)
- Change made

4. CSBG Eligible Entity use of the Results Oriented Management and Accountability (ROMA) process

Briefly describe how your agency uses assessment, planning, implementation, achievement of results, and evaluation to create, change and run its programs.

5. Client success story (include pictures or video clip if possible)

Provide a 2026 client success story. Include the following in the narrative:

- issue/challenge client faced
- process and program services used (including partners if applicable)
- what they achieved/accomplished



October 15, 2026

TO: Sutter County Community Action Agency Board Members

FROM: Brynda Stranix, Executive Director

RE: Staff Report re: 2026-27 Strategic Plan/Programmatic Activities Update September/October 2026

GOAL 1: INDIVIDUALS AND FAMILIES ARE STABLE, ACHIEVE ECONOMIC SECURITY AND ARE SELF-SUFFICIENT

OBJECTIVE: Increase homelessness prevention and reduction services (including financial literacy, rent/deposit assistance)

Support agencies that provide emergency funds for unexpected hardships (ie utilities, rent, car repair, rental deposits, etc)

- \$40,000 in 2026 SCCAA Regular funding was awarded to Bridges to Housing to provide rental deposits, rent payments and other housing assistance to low-income clients.
- \$28,000 in 2026 SCCAA Regular funding was awarded to Sutter County Health and Human Services to provide financial assistance and basic household items to assist individuals transitioning from Better Way Shelter into permanent housing.
- \$20,000 in 2026 SCCAA Regular funding was awarded to Habitat for Humanity to provide financial assistance to low-income Sutter County residents for utilities to help avoid eviction and prevent homelessness.
- \$13,112 in 2026 SCCAA Discretionary funding was awarded to Habitat for Humanity in August to provide financial assistance to low-income Sutter County residents for utilities to help avoid eviction and prevent homelessness.

Support agencies that provide emergency shelter and counseling/education services (including domestic violence services)

- October 2026, REST reported they are set to re-open for the winter months on November 29.
- September 10, 2026 - Habitat for Humanity's Life Advancement Center, a transitional housing and homeless services project that will provide coordinated entry, emergency shelter beds, and specialized medical and transitional living spaces, at 916 Plumas Street, Yuba City celebrated its grand opening.

Spaces of Hope is a formal naming and sponsorship campaign for the Life Advancement Center. (Tri Counties Bank, Casa de Esperanza, Peach Tree Health and Lions Club have already adopted spaces.) This opportunity invites businesses, foundations, community organizations, families, and individuals to financially support specific rooms, program areas, and more within this newly renovated facility. Major Naming Opportunities Include:

- Emergency Shelter Rooms

- Family Rooms
- Recuperative Care Rooms
- Short-Term Post-Hospitalization Rooms
- ADA-Accessible Rooms
- Counseling and Group Rooms
- Community Gathering Areas
- And more!

For more information and to submit your interest in sponsorship, visit this link: [**Spaces of Hope: Life Advancement Center Sponsorship Campaign**](#)

- \$30,000 in 2026 SCCAA regular funding was awarded to Regional Emergency Shelter Team (REST) to provide emergency overnight shelter, hot meals, hygiene supplies and case management support for unhoused individuals and families during the winter months.

Support agencies that provide affordable legal services to help the low-income obtain or maintain income, housing and medical care

- October 2026, Hands of Hope Center in Yuba City, that offers laundry, showers and other support for homeless families and individuals, reported their monthly service calendar includes free one on one consultation with a Yuba-Sutter Legal Center representative and/or California Rural Legal Assistance representative.
- \$15,000 in 2026 SCCAA Regular funding was awarded to Yuba-Sutter Legal Services for Seniors to provide free legal services and advocacy for low-income persons aged 60 and over in Sutter County to help them obtain or maintain their income, housing and medical care.

OBJECTIVE: Improve access to food and basic needs

Support agencies that provide access to healthy food

- \$32,347 in 2026 SCCAA Regular funding was awarded to Yuba-Sutter Food Bank to support their food sourcing and partner agency program to help expand access to food and basic needs for low-income residents and the food insecure.
- \$25,000 in 2026 SCCAA funding was awarded to Salvation Army to support their Fresh Friday's food distribution program serving low-income individuals and families. The free outdoor food market is designed to allow families to safely shop for food necessities and is held the 1st and 3rd Friday of each month.

Support increased food distribution days/times available to accommodate working families

- Most current Yuba-Sutter Food Bank Food Distribution Schedule indicates the following:
 - There are 13 food pantries in Sutter County, 3 distribute at times convenient for working families.
 - In addition, of the eight USDA distributions/Community Food Giveaways in Sutter County, the following is available for working families:
 - Last Saturday of the month 10am at 850 Gray Avenue, Yuba City

Misc. activities to improve access to food and basic needs

- \$18,000 in 2026 Regular funding was awarded to Sutter County Children and Families Commission to support the Sutter County Diaper Bank that will provide free diapers and wipes to low-income families with young children to help them achieve economic stability.

OBJECTIVE: Reduce the number of at-risk and challenged low-income individuals and families in Sutter County

Support agencies that provide job training programs/skills and education required for employment and/or job advancement

- October 2026, Sutter Yuba Homeless Consortium reported they are looking for additional classes to be taught at both the Coordinated Entry sites.
- October 2026, Hands of Hope Homeless Day Center in Yuba City that provides support for homeless families and individuals, reported their monthly service calendar includes free workshops on Professional Self, Mannerisms/Grooming, Job Applications, Be Yourself
- October 2026, Posted on SCCAA Facebook page about Sutter County One Stop's Job Fair and Career Expo.

Support programs designed to promote self-sufficiency, accountability and life skills training

- \$17,000 in 2026 SCCAA Regular funding was awarded to Child Advocates of Placer, Yuba and Sutter County to support the Court Appointed Special Advocates (CASA) program that provides support and mentorship for foster youth in Sutter County.

Promote and market the new Yuba-Sutter Transit Mobility on Demand system to assist low-income and mobility challenged individuals access employment and educational opportunities

No report

GOAL 2: SUTTER COUNTY IS HEALTHY AND OFFERS ECONOMIC OPPORTUNITY

OBJECTIVE: Expand access to health services (including mental, behavioral, physical and alcohol/substance abuse)

Support agencies that provide outpatient medical and behavioral health programs for the low and moderately severe mentally ill.

- \$25,000 in SCCAA 2026 regular funding was awarded to New Day Training Center to provide group and individual behavioral health therapy programs for low-income Sutter County residents who need mild/moderate level therapeutic care and provide substance abuse recovery support.
- \$13,112 in 2026 SCCAA Discretionary funding was awarded to New Day Training Center in August to provide group and individual behavioral health therapy programs for low-income Sutter County residents who need mild/moderate level therapeutic care and provide substance abuse recovery support.

Support agencies that provide semi-permanent shelter that offer a comprehensive array of services to include mental health counseling and substance abuse programs

- October 2026, Hands of Hope Center in Yuba City, that offers laundry, showers and other support for homeless families and individuals, reported their monthly service calendar includes free one-on-one counseling and support with a Sutter Yuba Behavioral Health Representative and Harmony Health Street Medicine Team services.

OBJECTIVE: Provide opportunities that improve the quality of life of low-income residents in Sutter County

Support agencies that improve the areas in which we live, including but not limited to: improving safe passages, developing parks, community centers, low-cost housing rehabilitation programs, etc.

- October 2026, Habitat for Humanity Yuba/Sutter reported applications are being accepted until October 20 for their Accessibility & Aging in Place Program. Program provides up to a \$10,000 affordable loan (0% interest with monthly payments based on your financial ability to pay) for accessibility modifications that help homeowners remain safe, independent and comfortably housed.
- October 2026, Habitat for Humanity Yuba/Sutter reported funding is currently available for owner-occupied home repairs in the City of Yuba City through a Community Development Block Grant (CDBG) funded program. Eligible homeowners are encouraged to contact the Family Services Department to learn more about available assistance and program requirements. For more information, email aramirez@yubasutterhabitat.org or call 530-742-2727 ext. 2020 or 2021.

Support the creation of affordable, transitional and permanent supportive housing in the region

No report

GOAL 3: PEOPLE ARE ENGAGED AND ACTIVE IN THE COMMUNITY

OBJECTIVE: Increase community engagement among low-income residents

Increase awareness of volunteer, board and committee opportunities available within regional service providers

- October/November 2026 newsletter had flyers for low-income sector volunteers needed for SCCAA's board and District 2 and 5 and low-income sector volunteers needed for YCCSC's board.

GOAL 4: EDUCATE THE COMMUNITY OF EFFORTS AND PROGRESS TO REDUCE HOMELESSNESS AND POVERTY AND ASSIST AGENCIES THAT SERVE THE LOW-INCOME TO INCREASE THEIR CAPACITY TO ACHIEVE RESULTS

OBJECTIVE: Strengthen the efficiency, sustainability and effectiveness of SCCAA and agencies that serve the low-income

Encourage and educate the non-profit community of funding opportunities and capacity building measures

- October/November 2026 newsletter (attached) was distributed and included information/tips on 5 Ways Nonprofits can Balance Creativity and Structure, Common Proposal Writing Mistakes You Can Fix Today, six grant opportunities and nonprofit agency events/workshops.

Maintain and refresh SCCAA website, Facebook page and bi-monthly newsletter

- September/October 2026 had increase in followers by 7. Facebook page was created September 2016 and is posted on regularly. Currently it has 202 followers.
- Bi-monthly newsletter began distribution in December 2016. Currently it is distributed to about 328 contacts from local non-profits.
- (Ongoing) posted SCCAA and its service provider activities on Facebook, www.suttercares.org and in the bi-monthly newsletter to increase visibility.

- (Ongoing) a services resources page by category is on SCCAA's website www.suttercares.org and is reviewed and updated continually.

OBJECTIVE: Increase public knowledge and encourage community action

Increase community education about SCCAA and its service providers activities, achievements, needs, volunteer opportunities, etc. via the newsletter, press releases, social media

- October 2026 Sutter Yuba Homeless Consortium announced they will be hosting A State of Homelessness Summit for the community on Friday, November 6 from 8:30am-12:00noon. They will share regional statistics and report on annual progress.
- September/October 2026 posted/shared flyers on Facebook to promote SCCAA and YCCSC 2027 RFP, Salvation Army's Angel Tree registration and J Street property Ribbon Cutting, Habitat for Humanity's Life Advancement Center ribbon cutting, Casa de Esperanza's Casa de Country fundraiser, Sutter County Children & Families Commission's Diaper Distribution, Hope Point's Bike Kitchen, Sutter County Public Health Free Flu Shot Clinic in Live Oak, Yuba One Stop's Free Informational Expungement Workshop, Sutter County Museum Fall Family Day, Sutter County Library October Activity calendar, Soroptimist Live Your Dream Award application, Sutter County One Stop Job Fair & Career Expo.
- October/November 2026 newsletter had a call to action article for renovations on the Tri-Counties Community Center in Marysville, 2027 SCCAA and YCCSC CSBG RFP's and board positions available for SCCAA and YCCSC.
- (Ongoing) Each board meeting is noticed in Appeal Democrat and Territorial Dispatch newspapers under events or business calendar.

Misc. activities to strengthen the efficiency and effectiveness of SCCAA and its service providers

- (Ongoing) SCCAA's Executive Director is active with the following groups in an effort to encourage community agencies to partner with Coordinated Entry, collaborate together and find solutions for our region:
 - President-Sutter Yuba Homeless Consortium (Continuum of Care)
 - Board member-Sutter Community Affordable Housing Board
 - Administrative staff to Yuba County Community Services Commission
- (Ongoing) SCCAA's Administrative Technician is a board member for Sutter Yuba Homeless Consortium (Continuum of Care).



2026 Service Provider Site Visits

BRIDGES TO HOUSING

Date Visited: **September 28, 2026**

Agency Reps Interviewed: **Frank Hopkins, Teressie Hoyue, Marsha Krouse-Taylor, Betty Nelson, Debbie Schmidt (staff)**

SCCAA Reps: **Pattra Runge and Lonnie Perez**

Services being provided with CSBG funding:

Assisting families with rental or deposit funds

What outcomes or successes have been achieved through the program?

Building a relationship of trust helps us to work with the clients on being successful in their own journey. Helping clients know that there isn't something wrong with them. We all have challenges to overcome and have them see that things can change.

What challenges does your organization face in delivering services?

Being small and not having a large reserve of funds, and the long turnaround time of reimbursement impacts our ability to assist families. Our wait time has increased from about 6 weeks to 9 months in some cases. This does not include process time for any corrections or new requirements.

How would you like to change/improve/better your services/programs in the coming year or two?

We would like to be able to build a larger reserve of funds. This would assist in working through the varied time frames we have for our grants.

What technical assistance, training, or support would help strengthen your programs (other than funding)

Fund raising. Better awareness in the community. Better understanding of resources currently available in our community.

What UNMET needs do you see among the individuals or families you serve? (gaps)

Affordable housing. Jobs with better wages and hours. Money management skills for clients. Not aware of services available in the community such as One Stop, childcare, FREED, etc.

What recommendations do you have to fill identified gaps in the services?

Enhance our own knowledge and understanding of what is out there. Building relationships with those services.

How is program performance communicated to leadership?

We have a working board. The board is directly involved with the clients from phone contact to providing the intakes for assistance. The board covered the office while our staff was out on medical leave as well as the other areas that they have agreed to perform. The board is kept informed of positive or negative situations at a minimum at the monthly board meetings. Phone texts, emails or phone calls are used as well.

Can you share a positive client testimonial?

Bridges to Housing is proud to say they are a working board. All board members are required to serve hours every week. Frank indicated he has a background as an investigator which has made him more questionable about people's stories and circumstances. He had one gentleman who moved up from Southern California to reunify with his adult son and attend his wedding. During the interview, he learned he wanted to rebuild his relationship with his son even if it meant residing in his car. Ultimately his relationship with his son was rebuilt all because of his move. He felt he was successful in having a roof and some place of his own. Frank was able to provide him with a suit, shoes and a roof. Bridges pride themselves on creating long-term housing and ensuring it is sustainable.

One of the things they pride themselves on is getting children to attend the same school for two years instead of being bounced around. It breaks the cycle of poverty, and they know what it is like to have a safe home to stay in and offers stability.

What do clients say is the most valuable part of the services you provide?

TRUST. Aside from monetary, clients say they create an environment of trust. Clients already live in a skeptical atmosphere. They come into their appointments believing they are less because they are lacking in what others have. Bridges give them respect. Most forget they are being interviewed and end up having a great conversation. They leave feeling heard. Outside of just their services, Bridges is able to provide other resources, many times from resources the client had no idea existed. Bridges prides themselves on being a strength based organization and giving them self esteem.

Is there anything we have not asked/talked about that you believe the SCCAA Board should know about your program, your clients, or the needs of our community?

Bridges is a small organization but not from lack of need. They are a board of 7-9 members with currently only 6 members. What sets their board apart from other organizations is they made a commitment to keep the best possible staff and require board members to be a part of day to day business operations. Every board member has working obligations and they feel their board goes above and beyond their general commitment requirement. The board indicated they would love to have a former client sit on their board but currently they do not feel it is feasible since most of their clients are focused on rebuilding their lives. They truly pride themselves on ensuring every dollar from all funding sources goes directly to the clients.

Other Site Visit Notes/Comments:

Every client does a satisfaction survey and the majority of the comments said they felt like they were treated with respect and felt human. Bridges staff makes an impression on them because they did not expect to be treated fairly and with respect. A lot of clients as well as Board members like the new budgeting component. They feel it teaches tracking and understanding where the money is spent and how to allocate for future bills.

CHILD ADVOCATES OF PLACER, YUBA AND SUTTER COUNTIES

Date Visited: **September 18, 2026**

Agency Reps Interviewed: **Faith Lyles, Program Supervisor**

SCCAA Reps: **Kendra Davis**

Services being provided with CSBG funding:

Funding directly supports the recruitment, training, and supervision of CASA volunteers, as well as the coordination required to match children with an advocate as soon as they enter foster care. These

resources allow staff to provide ongoing case management, volunteer support, and quality assurance, ensuring each CASA is equipped to deliver consistent, trauma-informed advocacy. Funding also covers program operations such as court-report development, collaboration with county agencies and outreach to reduce the 200-child waitlist.

For the child, these investments translate into life-changing benefits:

- A stable, caring adult who shows up every week.
- A voice in court that ensures their wishes and needs are heard.
- Increased safety through monitoring of placements and court orders.
- Emotional support that helps them heal from trauma and build trust with adults.

In short, funding ensures that each foster youth receives individualized attention, advocacy, and mentorship. These are services that dramatically improve their well-being, stability, and long-term outcomes

What outcomes or successes have been achieved through the program?

Since launching our program, we have made meaningful progress despite the initial barriers as described later. We are currently serving 12 children in Sutter County and have 10 active volunteers supporting these youth. While we are still in the early stages of building out our program, these numbers reflect real momentum, and we anticipate continued growth in both the number of youth served and our volunteer capacity as we strengthen our recruitment efforts and community partnerships.

We have also already begun to see the tangible impact our volunteers have on the lives of the youth we serve. For example, three of our CASA volunteers were able to help connect their assigned youth with swimming lessons, giving those children access to an enriching activity they otherwise would not have had the opportunity to participate in.

What challenges does your organization face in delivering services?

Our organization faces several challenges in delivering services. First, we experience delays in having all eligible youth referred to our program and in receiving the necessary documentation once a referral is made. Second, we have a limited pool of volunteers relative to the number of youth we serve, which limits our capacity to take on new referrals as quickly as we would like. Third, our launch was delayed due to initial difficulties in accessing required documentation, which set back our timeline for reaching full-service capacity. Finally, many of the youth referred to us in Sutter County are placed out of county, which poses a significant logistical challenge: our volunteer pool is already limited, and even fewer volunteers can travel the distances required to serve youth placed outside the county.

How would you like to change/improve/better your services/programs in the coming year or two?

As previously discussed, we have faced significant barriers since our launch and continue to work through some of them today. To address these challenges, we are strengthening our relationships with community partners such as Sutter County Child Protective Services and the Courts, with the goal of eliminating or reducing the internal, administrative issues that have hindered our ability to serve youth in a timely manner.

Programmatically, we are strengthening our community outreach efforts in order to recruit more volunteers. This year, we sent mailers to residents throughout Yuba and Sutter Counties, as well as to Colusa County, which currently has no established CASA program of its own. We will continue tabling at community events across the region to increase awareness of our program and generate volunteer interest.

To address the challenge of serving youth placed out of county, we are exploring creative, collaborative solutions in the interim. This includes reaching out to neighboring CASA programs to explore the possibility of borrowing or sharing volunteers, allowing us to extend coverage to youth placed outside of Sutter County while we continue building our own local volunteer base.

What technical assistance, training, or support would help strengthen your programs (other than funding)

Technical assistance in rural service delivery models would be extremely valuable to our organization. Given that many of the youth referred to us are placed out of county, we would benefit from guidance on best practices and proven models for serving geographically dispersed youth populations, particularly from organizations with experience supporting rural or multi-county CASA programs.

We would also benefit from more formal networking opportunities with other CASA programs in our region and across the state. Currently, most connections between programs happen informally, which doesn't always allow for the kind of ongoing, solution-focused conversations needed to establish arrangements like volunteer sharing for out-of-county youth. Support in developing a more structured, ongoing network, whether through facilitated regional meetings, a shared resource directory, or formal partnership guidance, would help us move from isolated, case-by-case requests to sustainable, long-term solutions for serving youth placed outside our county.

What UNMET needs do you see among the individuals or families you serve? (gaps)

A significant unmet need we observe among the youth and families we serve is a gap in connecting them to appropriate support resources and services. Specifically, many of the youth in our program qualify for services through programs that serve individuals with diagnosed disabilities, but face incredibly long waitlists before receiving the services they need. In one case, a youth in our program waited over a year without the services they qualified for ever being followed through on. As a result, many youth go extended periods of time, sometimes over a year, without access to the disability related support and services they are entitled to, despite meeting eligibility requirements.

It is worth noting that, due to our program's late start in providing services, we are still in the early stages of identifying the full scope of gaps in care among the youth and families we serve. As we continue to grow and serve more youth, we anticipate identifying additional unmet needs, and we are committed to remaining responsive to those needs as they are recognized

What recommendations do you have to fill identified gaps in the services?

To help fill these identified gaps, we recommend continuing to train and recruit more volunteers, which will allow us to better understand and serve the full landscape of needs across Sutter County. Additionally, we recommend expanding volunteer training to include more in-depth education on available community resources, so that volunteers are equipped to connect youth with appropriate services sooner rather than waiting until a crisis point.

We also recommend building a stronger, more direct working relationship with community organizations that provide services to individuals with disabilities. Establishing a closer partnership would us communicate more effectively about individual youth cases, better understand each other's processes, and work collaboratively to help move youth through waitlists more efficiently. A stronger relationship would also allow our volunteers to advocate more effectively on behalf of youth, since they would have a clearer understanding of the assessment and service delivery process, as well as a more direct point of contact when following up on a youth's case.

How is program performance communicated to leadership?

Weekly updates

Can you share a positive client testimonial?

We had a 14 year old who was a CSEC child. She was very isolated and refused to talk to anyone except the Casa Volunteer. She was in a foster home where there were issues with the other foster children and she was refusing to speak to anyone in the household. Casa was able to advocate for an alternate placement for this child. Now she is doing well, in ROTC, taking college classes and is thriving. Previously the child was reaching out to predators. This behavior has stopped since her new placement and support.

What do clients say is the most valuable part of the services you provide?

Relationships with mentors. The mentor provides a consistent caring person during the hardest time in a kids life. Having one person they can count on makes all the difference. The kids feel seen and cared about.

Is there anything we have not asked/talked about that you believe the SCCAA Board should know about your program, your clients, or the needs of our community?

Need for volunteers. We have a fingerprint on every single kid meaning we know them, we follow them, we intervene when needed, we stay in contact post adulthood. Still refining relationships with neighboring organizations. Some still don't know who we are and don't trust us yet. We are building relationships with them.

Other Site Visit Notes/Comments:

Coordinator of program grew up in Sutter County and knows the area well. We match the volunteer with the kid. We are "planting seeds to cultivate a better future for these kids." We are auto-referred at time of child's detention.

HABITAT FOR HUMANITY (Regular and Discretionary Contract)

Date Visited: **September 15, 2026**

Agency Reps Interviewed: **Karen Gheorma, Program Director**

SCCAA Reps: **Rick Millhollin**

Services being provided with CSBG funding:

Habitat for Humanity Yuba/Sutter utilizes Community Services Block Grant (CSBG) funding in Sutter County to provide utility assistance for low-income households at risk of housing instability. The program assists eligible households with past-due utility payments to prevent service disconnections and reduce the risk of homelessness. Clients also receive housing stabilization support through resource referrals, budgeting assistance, financial literacy education, and connections to additional community services that promote long-term self-sufficiency.

What outcomes or successes have been achieved through the program?

CSBG funding has helped low-income households maintain essential utility services, reducing financial hardship and preventing housing instability. Families have avoided utility shutoffs that could jeopardize their housing, while receiving education and referrals that strengthen long-term financial stability. The program has also strengthened partnerships with local service providers, ensuring households receive comprehensive support beyond emergency utility assistance.

What challenges does your organization face in delivering services?

The greatest challenge continues to be the shortage of affordable housing and the increasing cost of living throughout Yuba and Sutter Counties. Rising rents, utility costs, and limited affordable housing options make it difficult for low-income households to achieve long-term stability. Demand for assistance consistently exceeds available funding, requiring difficult decisions about how limited resources are allocated. In addition, many clients face multiple barriers including behavioral health needs, transportation challenges, fixed incomes, and limited employment opportunities that require intensive coordination with community partners.

How would you like to change/improve/better your services/programs in the coming year or two?

Habitat plans to strengthen its homelessness prevention services by increasing access to financial literacy and budgeting education, expanding housing stabilization services, and improving coordination with community partners. We also plan to enhance data collection and outcome tracking, increase outreach to underserved populations, strengthen landlord relationships, and connect more households to supportive services such as Enhanced Care Management, Community Supports, behavioral health services, employment resources, and affordable housing opportunities. These improvements will help households achieve greater long-term stability and self-sufficiency.

What technical assistance, training, or support would help strengthen your programs (other than funding)?

Additional technical assistance related to CSBG reporting requirements, performance measurement, and outcome evaluation would be beneficial. Training on trauma-informed care, motivational interviewing, housing stabilization best practices, landlord engagement, and changes to state and federal regulations would further strengthen service delivery. Opportunities to collaborate and share best practices with other Community Action Agencies and CSBG-funded organizations would also improve program effectiveness.

What UNMET needs do you see among the individuals or families you serve? (gaps)

The most significant unmet needs continue to be affordable housing, emergency financial assistance, behavioral health services, substance use treatment, transportation, childcare, employment opportunities with livable wages, and access to ongoing case management. Many households need assistance beyond a one-time financial intervention, including long-term support to maintain housing stability, improve financial independence, and access healthcare and other essential services.

What recommendations do you have to fill identified gaps in the services?

Addressing these gaps will require continued collaboration among local governments, nonprofit organizations, healthcare providers, behavioral health agencies, landlords, and community partners. Increasing investments in affordable housing development, homelessness prevention programs, utility assistance, supportive services, and transportation resources would significantly improve outcomes for low-income households. Expanding flexible funding sources and strengthening coordinated referral systems would also ensure that individuals and families receive comprehensive, timely assistance that promotes long-term self-sufficiency and housing stability.

How is program performance communicated to leadership?

Program performance is communicated to leadership through regular supervisory meetings, monthly program and financial reports, grant performance reports, and Board of Directors updates. Program managers review key performance indicators, client outcomes, expenditures, service utilization, and contract compliance with executive leadership on an ongoing basis. Leadership uses this information to

monitor progress toward grant objectives, identify areas for improvement, ensure accountability, and make data-informed decisions that strengthen program quality and client outcomes.

Can you share a positive client testimonial?

We had a single mother come in for utility assistance. The household was made up of her three adult children and her grandchildren. We were able to help her with a substantial electrical bill that allowed her and her family to remain housed.

What do clients say is the most valuable part of the services you provide?

That the assistance we provided allowed them to stay housed and focus on other concerns.

Is there anything we have not asked/talked about that you believe the SCCAA Board should know about your program, your clients, or the needs of our community?

We have seen more people in the past year come in for rental and mortgage assistance than for utility assistance. Currently rental and mortgage assistance funds are getting utilized rapidly. More funding in these areas, especially mortgages, would be beneficial for our region.

Other Site Visit Notes/Comments:

Habitat has done a very good job in assisting those in our County as well as they could with the funding they

NEW DAY TRAINING CENTER (Regular and Discretionary Contract)

Date Visited: **September 21, 2026**

Agency Reps Interviewed: **Dr. Ben Siegler**

SCCAA Reps: **Pattra Runge and Lonnie Perez**

Services being provided with CSBG funding:

Sliding-scale counseling services, Pro bono counseling services, Somatic Experiencing Therapy, Care Coordination and referrals to community resources, community outreach and engagement.

What outcomes or successes have been achieved through the program?

Increased access to behavioral health services for the underserved, reduced financial barriers to receiving services, improved emotional regulation and coping skills among participants, connections to community resources and support services.

What challenges does your organization face in delivering services?

Maintaining consistent client engagement due to transportation difficulties if they decline telehealth, childcare needs, work obligations. We do continue to address these challenges through flexible scheduling and telehealth services.

How would you like to change/improve/better your services/programs in the coming year or two?

Continue implementing a more consistent system for collecting participant satisfaction surveys throughout individual treatment and not just after a program group service, expand our community outreach and referral partnerships.

What technical assistance, training, or support would help strengthen your programs (other than funding)

Developing effective client engagement & retention strategies through evidence based approaches,

learning from other successful grantees (a meet & greet would other grantees held together would be amazing) to mirror any successful data tracking & collection and so forth.

What UNMET needs do you see among the individuals or families you serve? (gaps)

The inability to be able to afford insurance cost-sharing. Several clients disengage when their Medi-Cal plan requires a cost-sharing fee before the payer will kick in and cover the psychotherapy session. This share of cost for clients has proven a financial hardship. Most are surviving on a paycheck to paycheck basis and have no extra funds.

What recommendations do you have to fill identified gaps in the services?

Continue to work with grant issuers & allowing grant-funded assistance for eligible participants (not just the uninsured) whose Medi-Cal share of cost creates a barrier for accessing medically necessary behavioral health services.

How is program performance communicated to leadership?

Regular reporting that includes participant enrollment, services provided, grant utilization, satisfaction surveys, budget tracking.

Can you share a positive client testimonial?

Currently there is a supervisor with their group who utilized their services as a homeless mom. Through the services, found her passion and is now a supervisor. They have provided over 220,000 therapy sessions with 96% MediCal patients. They have also onboarded 17 therapist. They are currently contracted with 14 colleges and are leading the trend of taking notes during sessions. By taking notes, they interact with the patient and are able to collaborate on notes, and goals.

What do clients say is the most valuable part of the services you provide?

Clients indicate they are different. The way they hold space with their clients, allows them to connect. They interactively create treatment plans with clients. Listen first. They don't allow them to just trauma dump for 45 minutes and then the last 10 minutes discuss. Instead they hold a safe place to provide interactive services.

Is there anything we have not asked/talked about that you believe the SCCAA Board should know about your program, your clients, or the needs of our community?

They pride themselves on getting people when they are broken and at their most difficult moment in their life. They get to walk with them and put the pieces together.

Other Site Visit Notes/Comments:

They currently have 11 therapist, waitlist of about 70 people. In order to receive services, you do not have to be referred.

SALVATION ARMY (Regular and Discretionary Contract)

Date Visited: October 9, 2026

Agency Reps Interviewed: Shari Tucker, Finance and Contracts Manager, Rosalina Palega-Director Residential and Nutritional Services

SCCAA Reps: Kendra Davis

Services being provided with CSBG funding:

Weekly Fresh Friday food distribution

What outcomes or successes have been achieved through the program?

Success is measured each week by our ability to provide nutritious food and sustenance to families in need. One of our greatest accomplishments has been expanding our distribution from twice per month to every week, allowing us to serve families more consistently and better meet the growing needs of our community. This past month, we also transitioned to a larger facility with increased storage capacity, enabling us to store more food items, improve inventory management, and better support the growing demand for our services.

What challenges does your organization face in delivering services?

One of our greatest challenges is maintaining an adequate food supply to meet the growing demand. As the number of individuals and families we serve continues to increase, the amount of food available does not always keep pace, making it difficult to consistently provide enough for everyone in need.

How would you like to change/improve/better your services/programs in the coming year or two?

Over the next one to two years, we hope to expand our food distribution program by increasing the quantity and variety of nutritious foods available to the individuals and families we serve.

What technical assistance, training, or support would help strengthen your programs (other than funding)

None at this time.

What UNMET needs do you see among the individuals or families you serve? (gaps)

The greatest unmet need is consistent access to nutritious food. Rising food costs, limited incomes, and transportation barriers make it difficult for many individuals and families to meet their basic nutritional needs. As demand continues to grow, the need for food assistance exceeds the resources available.

What recommendations do you have to fill identified gaps in the services?

An Increase of funding would provide the opportunity to possibly offer more food distribution. We are seeing the needs grow weekly.

How is program performance communicated to leadership?

We provide a recap of client surveys and monthly report of numbers of people served.

Can you share a positive client testimonial?

- Staff shared that they recently had a client who needs medically tailored meals with diabetes who started the program with an A1C of 8.2 and after getting medically tailored meals for a couple months his A1C is now 5.7. Through access to the nutrition and medication she needed, she was able to make significant progress in managing her diabetes. This is a powerful example of how access to nutritious food and supportive services can make a meaningful difference in someone's health.

What do clients say is the most valuable part of the services you provide?

"Everything, they know they can count on us every Friday and that is super important" Clients are really happy when we are able to provide protein. We have approximately 1000 people that attend the Friday Food Give Away every week. Nobody leaves without a food box. We ensure that we separate and organize the

food in a way that ensures we have a box for every client or family. We are doing a give away box for Thanksgiving this year for every family that needs it.

Is there anything we have not asked/talked about that you believe the SCCAA Board should know about your program, your clients, or the needs of our community?

- We lost 1/3 of our funding or 250K from United Way this year. Collaboration with food bank has helped.
- We would like to increase our food give away to two days per week next year.
- We now have a Bread of Salvation program – collaboration with Bimbo foods. They give us bread and anyone who comes by the office can take a loaf of bread or pastries on any day that we are open.
- We are getting better at tracking where our clients are coming from. We have solved the reporting issues that existed last year.
- Through these distributions, we have extensive opportunities to engage with community members, identify unmet needs, and connect people with resources that support their health and well-being.
- Since the launch of the Fresh Fridays program, we have received 52 referrals for Medically Tailored Meals and 131 referrals for Medically Supportive Food.
- We have seen an influx of unsheltered individuals and families coming to us for emergency food assistance. The need in our community remains significant, and access to food continues to be a fundamental and urgent need for the people we serve.
- Recently took mobile food truck to most of the homeless programs in Sutter and Yuba Counties and were able to provide education about all of our programs and served approximately 100 meals that day.
- We have had our Friday food give-away every Friday this year so far regardless of weather or staffing

Other Site Visit Notes/Comments:

Just finished new construction in our kitchen. Have new stove, freezer, refrigerator so we can take more donations.

SUTTER COUNTY CHILDREN AND FAMILIES COMMISSION (DIAPER BANK)

Date Visited: **September 25, 2026**

Agency Reps Interviewed: **Michele Blake, Executive Director**

SCCAA Reps: **Jillian Justice-Childs & Christine Ivory**

Services being provided with CSBG funding:

The Sutter County Diaper Bank provides diaper assistance to income-eligible families with children ages 0-5 residing in Sutter County. Eligible households may receive 80 diapers and 200 wipes up monthly. The program also serves as an entry point to connect families with additional community resources and supportive services through referrals to partner agencies.

What outcomes or successes have been achieved through the program?

The Sutter County Diaper Bank continues to address a critical basic need for low-income families by providing diapers and wipes that help reduce financial stress and promote child health and well-being. The program has maintained strong community utilization and has developed partnerships with healthcare providers, family resource centers, and community organizations that increase awareness of available

resources. In addition to distributing essential supplies, staff connect families to other programs and services that support overall family stability

What challenges does your organization face in delivering services?

The greatest challenge is balancing the significant community demand for diapers with CSBG eligibility requirements. Many families seeking assistance exceed the CSBG income guidelines but continue to experience financial hardship due to rising housing, childcare, transportation, and basic living costs. These families often have limited options for diaper assistance.

The documentation required to verify eligibility can also create barriers for families experiencing unstable employment, housing insecurity, or other life challenges. Collecting all required eligibility documentation and completing the extensive client data collection required for CSBG reporting greatly increases administrative workload.

Additionally, the recent closure of the Yuba County Diaper Bank is expected to increase demand on regional diaper resources, particularly Hope Point Church's Diaper Bank. Hope Point Church has historically been an important referral partner for families who do not meet CSBG income eligibility requirements. As demand for their services increases, fewer alternative resources may be available for families who are ineligible for CSBG-funded assistance.

How would you like to change/improve/better your services/programs in the coming year or two?

Expand funding opportunities that reduce administrative burden while increasing the capacity to serve families who do not meet CSBG income eligibility requirements, ensuring more families experiencing financial hardship have access to diaper assistance.

What technical assistance, training, or support would help strengthen your programs (other than funding)

Technical assistance to improve CSBG reporting processes, reduce duplicate data entry, and enhance reporting efficiencies through improved data management and reporting tools.

What UNMET needs do you see among the individuals or families you serve? (gaps)

The need for diaper assistance continues to exceed available resources. Many working families earn slightly above CSBG income eligibility limits but still cannot consistently afford diapers. The anticipated increase in demand resulting from the closure of the Yuba County Diaper Bank may further limit available community resources for families who do not qualify for CSBG-funded services.

What recommendations do you have to fill identified gaps in the services?

Expand funding and community partnerships to increase the availability of diaper assistance for families whose financial needs exceed available program resources or eligibility requirements.

How is program performance communicated to leadership?

Program performance is communicated through regular reports to organization leadership, including participant demographics, unduplicated households and individuals served, service utilization, program outcomes, grant performance measures, and fiscal updates. Staff also provide updates regarding emerging community needs, program challenges, partnership activities, and opportunities for program improvement to support informed decision-making and strategic planning.

Can you share a positive client testimonial?

They have survey data that they can share with us. They hear lots of comments such as “Thank you for helping, it alleviates a lot of financial stress”. They also get a lot of positive comments that say they are appreciative of the staff.

What do clients say is the most valuable part of the services you provide?

The diapers, it’s very “concrete support”. They have provided over 350,000 diapers since beginning in June of 2025.

Is there anything we have not asked/talked about that you believe the SCCAA Board should know about your program, your clients, or the needs of our community?

There was originally a very big gap in our community with the need for diapers. Our ER was experiencing very high rates of admissions due to diaper rash, main reason being parents not changing diapers enough in order to ration them. The organization is currently waiting on updated data from this last year to see if this has made an impact on those admissions. However, the need is still very much there. They have a diaper giveaway every single month and they give away thousands at each event.

Other Site Visit Notes/Comments:

They have made a great investment in their software system that allows them to track appropriately. They can tell us exactly how many people and children they have serviced, along with how many diapers and wipes have gone out. They have a very detailed and strict eligibility guideline that they adhere to. They have a lot of support from our local community agencies that get the word out about them and help promote their services. Our funding has gone directly to the purchase of diapers. Not a single cent has gone to administration fees or staff fees. All has gone straight into the diapers.

SUTTER COUNTY HEALTH AND HUMAN SERVICES

Date Visited: **September 22, 2026**

Agency Reps Interviewed: **Cynthia Cuna, Program Manager**

SCCAA Reps: **Kendra Davis**

Services being provided with CSBG funding:

Through CSBG SCCAA funding, our department has been able to support clients transitioning out of homelessness and into permanent housing by providing essential household items that help set them up for success in this new stage of their lives. Clients report feeling more confident and prepared to maintain a stable household with these basic items in place.

In addition, this funding has allowed us to assist clients with their first month’s rent, giving them a financial cushion for unforeseen expenses. This support has been instrumental in promoting housing stability and reducing the risk of clients returning to homelessness. Overall, these resources have played a critical role in improving long-term housing retention.

What outcomes or successes have been achieved through the program?

Through CSBG SCCAA funding, our department has successfully supported 15 individuals in transitioning from homelessness into permanent housing. By providing essential household items and first month’s rent, clients have been able to enter their new homes with stability and confidence.

Beginning in July, this funding will also allow us to continue providing food to Better Way participants in partnership with the Yuba Sutter Food Bank, ensuring ongoing nutritional support for community members working toward self-sufficiency.

One of our most significant successes involved supporting a household that was not eligible for Partnership Community Support Services. Through our collaboration with Bridges to Housing, they were able to assist this household with deposit funding, we assisted with first month's rent, and the household essentials needed to fully transition from the shelter into a permanent home. This case highlights the program's ability to fill critical gaps and provide flexible support where it is most needed.

What challenges does your organization face in delivering services?

One of the most significant challenges our organization currently faces is sustaining future funding. Better Way is primarily supported through county general funds, supplemented by grant funding. Because we rely heavily on grants to expand our program and maintain service levels, any lapse or conclusion of grant cycles directly impacts our capacity.

Recently, the end of one of our grants resulted in the loss of several case management staff, which has affected our ability to provide consistent and comprehensive support to clients. We are actively working to hire and fill multiple shelter positions; however, workforce shortages and recruitment delays continue to pose challenges.

How would you like to change/improve/better your services/programs in the coming year or two?

We are in the final stages of becoming Enhanced Care Management (ECM) providers under Partnership HealthPlan. Achieving ECM provider status will allow us to bring additional revenue into our program while continuing to deliver the same high-quality, client-centered services we currently offer. This funding will help stabilize our program financially and reduce our reliance on short-term grants.

Our goal is to have all case management staff fully trained and integrated into Enhanced Care Management services by the end of the year. This transition will strengthen our ability to provide intensive, coordinated support to clients with complex needs.

What technical assistance, training, or support would help strengthen your programs (other than funding)?

To strengthen our programs and improve service delivery, additional case management training is essential for staff success. Specifically, we would benefit from training that focuses on core case management skills, including effective assessment techniques, uncovering client needs, and developing individualized service plans.

It would also be highly valuable for staff to receive specialized training on working with clients who have behavioral health needs or substance use disorders (SUDs). Enhanced training in these areas would increase staff confidence, improve client engagement, and support better outcomes for individuals with complex challenges.

What UNMET needs do you see among the individuals or families you serve? (gaps)

Many individuals and families we serve require higher levels of financial assistance in order to successfully enter and maintain permanent housing. A significant barrier is unresolved debt, including past-due PG&E bills, old rental debts, and evictions, which prevent clients from being approved for housing. There is a clear need for a program that can help clients resolve or clear past debts, giving them the opportunity to start fresh and move into housing without financial barriers holding them back.

Additionally, some clients would greatly benefit from short-term rental assistance, such as having a few months of rent paid while they stabilize financially. This type of support can help clients adjust to paying rent consistently, build healthy budgeting habits, and reduce the likelihood of returning to homelessness due to early financial setbacks.

What recommendations do you have to fill identified gaps in the services?

To help fill the gaps identified in client needs, we recommend continuing and expanding our current strategies while exploring new opportunities for targeted support:

1. Strengthen Referral Pathways for Utility and Debt Assistance
In addition to providing budgeting support at Better Way, we currently refer individuals to programs such as the Salvation Army, which can assist with past-due utility bills. Strengthening these partnerships and expanding referral options would help clients resolve financial barriers more efficiently.
2. Increase Coordination with Housing Programs Offering Specialized Funding
We regularly connect clients with other housing programs that may have access to funds for deposits, past rental debts, or move-in costs. Enhancing collaboration and information-sharing with these programs can help clients access the most appropriate resources more quickly.
3. Identify and Pursue Grant Opportunities Focused on Debt Resolution and Rental Support
To directly address gaps such as past-due bills, evictions, and the need for short-term rental assistance, we recommend seeking grants dedicated to financial stabilization. Grants that support debt repayment, utility assistance, or multi-month rental support would significantly reduce housing barriers and promote long-term stability.

How is program performance communicated to leadership?

Program performance is communicated to leadership through both quantitative and qualitative methods. Case managers enter detailed data and case notes into our tracking system, where the information is extracted and analyzed to measure key outcomes and overall program effectiveness.

From a qualitative perspective, success stories and participant interviews are collected, documented, and shared with leadership. These narratives help illustrate individual progress, highlight program impact, and provide context behind the data.

Can you share a positive client testimonial?

Couple from encampment with 10 year history of homelessness, behavioral health issues. This couple received services including behavioral health, other healthcare services, social security, housing, street nursing. Couple wait listed for New Haven and spent 6 months in Sutter County HHS program. Couple is now housed with an income and is stabilized. This couple had to be taught how to address basic needs such as using a restroom or port-a-potty, how to have 3 meals a day, and how to re-enter society.

What do clients say is the most valuable part of the services you provide?

Safety. They feel safe here. They can keep their personal belongings locked up. We have 24 hour security. They feel protected and can sleep without worry regarding their safety.

Is there anything we have not asked/talked about that you believe the SCCAA Board should know about your program, your clients, or the needs of our community?

Recently lost some of our funding due to a grant ending. We have had to cut our program by one case manager. This means our clients stay longer and we provide services to fewer people. We are applying for

new grants now. The clients we are serving now are the hardest because they have been homeless longer, are aging and have increased health issues. We are the only homeless services that take pets or service animals. We have heat and AC in our units now.

Other Site Visit Notes/Comments:

None

YUBA-SUTTER FOOD BANK

Date Visited: **September 18, 2026**

Agency Reps Interviewed: **Maria Ball, Executive Director**

SCCAA Reps: **Rick Millhollin and Amanda Husted**

Services being provided with CSBG funding:

The Yuba-Sutter Food Bank is recovering nutritious surplus food from grocery retailers, farms, manufacturers, and other food donors and distributing it through our network of partner agencies and direct community programs to individuals and families experiencing food insecurity. The program supports California's SB 1383 goals by rescuing wholesome, edible food that would otherwise be discarded, reducing organic waste, and increasing access to nutritious food throughout Yuba and Sutter Counties.

What outcomes or successes have been achieved through the program?

The program has strengthened the Yuba-Sutter Food Bank's operational capacity and improved our ability to serve the community. Our Program Development Specialist has successfully expanded support for our network of partner agencies while providing training and onboarding for our new Food Sourcing Coordinator. In addition, staff are participating in comprehensive Primarius inventory management training to strengthen inventory accuracy, food sourcing, reporting, and distribution efficiency. These investments have enhanced our internal systems and positioned the Food Bank to more effectively recover, manage, and distribute nutritious food to individuals and families throughout Yuba and Sutter Counties.

What challenges does your organization face in delivering services?

The Yuba-Sutter Food Bank experienced challenges recruiting and retaining a qualified candidate for the Food Sourcing Coordinator position, which temporarily affected our food procurement capacity. To address this, we partnered with Express Employment Professionals to expand our recruitment efforts and identify qualified candidates. We have successfully filled the position with an individual who is meeting performance expectations and contributing effectively to the responsibilities of the role. This experience strengthened our recruitment process and helped ensure continuity in our food recovery and sourcing operations moving forward.

How would you like to change/improve/better your services/programs in the coming year or two?

Over the next two years, the Yuba-Sutter Food Bank plans to strengthen and expand its Partner Agency Program by establishing an Agency Relations Coordinator position dedicated to supporting the success of our network of nonprofit partners. This position will serve as a primary resource for partner agencies by providing technical assistance, training, and ongoing support to help agencies build capacity and operate more effectively.

The Agency Relations Coordinator will work closely with partner agencies to better understand their unique operations, identify challenges, and develop solutions that improve food distribution, client service, and organizational effectiveness. The position will also provide guidance on Feeding America standards, food

safety practices, inventory management, and compliance with California SB 1383 food recovery requirements, helping ensure agencies have the knowledge and resources needed to maximize their impact.

In addition, the position will focus on strengthening relationships with existing partners, identifying underserved areas, recruiting new qualified partner agencies, and expanding the Food Bank's distribution network to reach more individuals and families experiencing food insecurity. By investing in partner agency development, the Yuba-Sutter Food Bank will increase the efficiency, consistency, and long-term sustainability of its food distribution system while improving access to nutritious food throughout Yuba and Sutter Counties.

What technical assistance, training, or support would help strengthen your programs (other than funding)

Technical assistance in partner agency development, food recovery best practices, and organizational capacity building would help strengthen our programs. Training related to Feeding America standards, California SB 1383 implementation, inventory management, volunteer engagement, and data analysis would enhance our ability to efficiently recover and distribute food while maintaining compliance and accountability.

In addition, opportunities to collaborate with peer food banks and participate in workshops focused on nonprofit leadership, program evaluation, strategic planning, and community partnerships would help us identify best practices and strengthen our services. Access to subject matter experts and networking opportunities would support continuous improvement and help us better serve individuals and families experiencing food insecurity throughout Yuba and Sutter Counties.

What UNMET needs do you see among the individuals or families you serve? (gaps)

Despite the availability of emergency food assistance, many individuals and families continue to face significant barriers to achieving long-term food security. Rising housing, utility, transportation, and healthcare costs have left many working families, seniors, veterans, and individuals on fixed incomes struggling to consistently afford nutritious food. Demand for food assistance continues to outpace available resources, particularly for fresh produce, dairy, protein, and culturally appropriate foods.

Additional unmet needs include transportation barriers that limit access to food distribution sites, limited pantry hours that may not align with work schedules, and a need for expanded food access in rural and underserved communities. Many nonprofit partner agencies also face capacity challenges, including limited storage, refrigeration, volunteers, and staffing, which can restrict the amount of food they are able to receive and distribute. Addressing these gaps requires continued collaboration, investment in community partnerships, and expanded food recovery efforts to ensure more nutritious food reaches those who need it most.

What recommendations do you have to fill identified gaps in the services?

Addressing these gaps will require continued investment in food recovery, stronger community partnerships, and increased capacity throughout the emergency food network. Expanding food recovery efforts, providing training and support to partner agencies, and increasing refrigeration, storage, and distribution capacity will improve access to nutritious food. Continued collaboration among public agencies, nonprofits, and local businesses will help create a more coordinated and sustainable food assistance network throughout Yuba and Sutter Counties.

How is program performance communicated to leadership?

Program performance is monitored through regular reporting and ongoing communication between program staff and the Executive Director. Key performance indicators, program outcomes, operational updates, and challenges are reviewed to ensure progress toward organizational goals. The Executive Director provides monthly updates to the Board of Directors, including program accomplishments, performance metrics, financial status, and strategic initiatives, enabling the Board to provide oversight and support informed decision-making.

Can you share a positive client testimonial?

Due to funding, they have been able to acquire more food to share with partner agencies at discounted or free costs.

What do clients say is the most valuable part of the services you provide?

Partner agencies say that the free food and discounted food is a huge advantage for their clients.

Is there anything we have not asked/talked about that you believe the SCCAA Board should know about your program, your clients, or the needs of our community?

The Cal Foods funding that they receive allows them to purchase fresh food that goes directly to consumers. Due to the length of the grant, it may have to cover more time than initially anticipated, which could cause for the Food Bank to need more funding to cover other costs.

Other Site Visit Notes/Comments:

Maria and her team are doing a great job of coordinating and supplying our community and its partners with great food sources. They may need help financially to acquire a new walk-in freezer as one of theirs has gone out.

YUBA-SUTTER LEGAL CENTER FOR SENIORS

Date Visited: **September 24, 2026**

Agency Reps Interviewed: **Joe Carrico, Directing Attorney and Marilyn Moreno, Admin**

SCCAA Reps: **Jillian Justice-Childs & Christine Ivory**

Services being provided with CSBG funding:

YSLC uses CSBG funding to provide free civil legal services to low-income seniors age 60 and older in Yuba and Sutter Counties. Services include legal advice, consultation, document preparation, negotiation, and representation in matters involving housing and eviction prevention, Social Security and SSI benefits, Medi-Cal and other public benefits, elder abuse, consumer debt and creditor harassment, and advance planning documents such as powers of attorney and advance health care directives.

What outcomes or successes have been achieved through the program?

YSLC has helped low-income seniors address critical legal issues that threaten their housing, income, health, safety, and independence. Program successes include helping seniors prevent or resolve evictions, access and maintain public benefits, address Social Security and SSI overpayments, reduce creditor harassment, obtain protection from elder abuse, and complete important advance-planning documents. These services have helped clients achieve greater financial stability, remain safely housed, protect their legal rights, and continue living independently in their communities.

What challenges does your organization face in delivering services?

YSLC faces challenges related to limited funding and staffing capacity while the demand for free civil legal services continues to grow. Many clients have urgent and complex legal needs involving eviction, public benefits, elder abuse, and financial hardship. Serving seniors who are homebound, live in rural areas, have disabilities, or face language and transportation barriers can also make communication and access to services more difficult. To help overcome these barriers, YSLC provides outreach appointments and meets with homebound clients at their residences or other accessible locations when necessary. However, travel time and limited staff availability can affect the number of clients the organization can assist and the speed at which services can be provided.

How would you like to change/improve/better your services/programs in the coming year or two?

Over the next one to two years, YSLC would like to strengthen partnerships with senior service providers, housing agencies, adult protective services, healthcare organizations, and other community-based programs. Our goal is to create a more coordinated referral network so seniors can more easily access resources beyond legal assistance, including housing assistance, emergency shelter, affordable senior housing, assisted-living placement, transportation, food, healthcare, and benefits support.

Housing assistance and placement are especially important because there is a significant shortage of affordable and appropriate housing options for seniors in Yuba and Sutter Counties. YSLC would like to develop stronger referral procedures, maintain an updated resource list, and use warm referrals whenever possible to help seniors connect directly with available programs.

YSLC also plans to expand outreach to rural, homebound, disabled, and underserved seniors; strengthen bilingual outreach; improve follow-up and case tracking; and seek additional funding to increase staff capacity. These improvements would allow us to reach more seniors, respond more quickly to urgent legal matters, and provide better-coordinated support for clients with multiple needs.

What technical assistance, training, or support would help strengthen your programs (other than funding)

YSLC already has strong working relationships with Adult Protective Services in both Yuba and Sutter Counties and with other local agencies serving older adults. However, additional support in strengthening community-wide coordination would help all organizations respond more effectively to seniors with multiple and complex needs. This could include regular interagency meetings, cross-training, updated shared resource information, and clearer referral and follow-up procedures; particularly for seniors needing housing assistance, emergency shelter, or appropriate placement.

YSLC would also benefit from training and technical assistance related to senior housing resources, public benefits, emerging legal issues affecting older adults, outcome measurement, and efficient data collection.

What UNMET needs do you see among the individuals or families you serve? (gaps)

Housing is one of the greatest unmet needs among the seniors YSLC serves. There is a significant shortage of affordable senior housing, emergency shelter, rental assistance, and appropriate placement options for seniors who can no longer live safely or independently. Even when YSLC helps a client address an eviction or other housing-related legal issue, there are often few safe and affordable alternatives available if the client must relocate.

Other gaps include limited access to transportation, in-home care, mental health services, healthcare, food assistance, and help navigating public benefits. Rural, homebound, disabled, and limited-English-proficient

seniors face additional barriers when attempting to access these resources. Many clients have multiple, interconnected needs that cannot be resolved through legal assistance alone, creating a need for stronger community coordination, more accessible services, and additional housing and support options for older adults.

What recommendations do you have to fill identified gaps in the services?

Expanding affordable senior housing, emergency shelter, rental assistance, and supportive placement options for older adults who cannot safely live independently. Seniors facing eviction, unaffordable rent, or an immediate need for rental assistance should be recognized and prioritized as being at imminent risk of homelessness. They should not have to become officially homeless before qualifying for many community resources. Earlier intervention could prevent displacement, reduce harm, and help seniors remain safely housed.

How is program performance communicated to leadership?

Program performance is communicated to YSLC leadership through regular staff discussions, case-management data and grant-required program reports. The directing attorney reviews information such as the number and types of clients served, services provided, case outcomes, outreach activities, and progress toward established goals.

Significant program challenges, emerging community needs, and funding or compliance issues are promptly shared with the Directing Attorney and Board of Directors. This information is used to evaluate program effectiveness, guide operational decisions, establish priorities, and identify areas for improvement.

Can you share a positive client testimonial?

They have been seeing good results. They are however, beyond capacity. Recently in Sutter County they had a big win against a Santa Clara attorney and corporate landlord. The judge turned a favorable decision to their client and a favorable settlement. An 80 something year old disabled woman had made a dyslexic error on rent payment by \$100, after having already paid in over \$7000 that year and the landlord issued an eviction. Family was able to stay in their home.

Another big win this year included the assistance of a local attorney, which was valuable to this agency. The attorneys were able to obtain a temporary restraining order protecting her belongings from destruction, and ultimately the judge sided with them. There is now a wrongful eviction lawsuit that hopefully will end in a settlement for their client. Their client got to return to their home (after living in a parking lot for 2 months).

What do clients say is the most valuable part of the services you provide?

Keeping disabled seniors in their homes. However, sometimes the best service they offer is listening and support, as they just can't help everyone. They also help connect people to other agencies for deposit support, etc.

Is there anything we have not asked/talked about that you believe the SCCAA Board should know about your program, your clients, or the needs of our community?

There is a big need for additional housing opportunities, specifically for section 8 and low income housing. When tenants receive eviction notices there is not much time to find additional housing, and there are just not enough resources available. Also, additional rental assistance/deposit assistance. Most only allow support once.

Other Site Visit Notes/Comments:

They are really struggling. Their current team has a huge heart and deep passion, but there isn't anyone there that has the technological skills, administrative skills, or skills to develop a team. Someone coming in that has the ability to create a sustainable program, recruit interns that maybe are fresh out of legal school that can come in and assist, and rotate through, create a stronger financial system so they can track funding better, as well as be able to effectively submit for grants would be a long lasting impression for this organization. They have lost out on large funding the last several years because their accountant is behind and has not been able to provide their audits to complete those grants.