



BOARD OF DIRECTORS GENERAL MEETING AGENDA

August 20, 2026, 3:00 p.m.

at Yuba-Sutter Economic Development Corporation, 950 Tharp Road, Ste. 1303, Yuba City, CA

or via zoom at <https://us02web.zoom.us/j/87669208663?pwd=fZdkBy9HysgCUmhqnAHT4TOUqveoGd.1>

Meeting ID: 876 6920 8663

Passcode: 904298

Or Dial in at (669) 900-9128

Contact YSEDC at 530-751-8555 or ysedc@ysedc.org for any questions.

CALL TO ORDER

- Roll call & declaration of a quorum for the transaction of business.
- Introduction of applicant James Aldridge

LATE AGENDA ITEMS

ITEMS OF PUBLIC INTEREST

Members of the public may address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the Board. Any member of the audience who may wish to bring something before the Board that is not on the agenda may do so at this time; however, State law provides that no action be taken on any items not appearing on the posted agenda.

All meetings of the Sutter County Community Action Agency Board of Directors are open to the public. From time to time the Board is required to discuss certain matters, as defined by State law, in a closed session. When such an occasion arises, the presiding officer will announce that the Board is adjourning to a closed session, and will explain the purpose of the closed session.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or public request specific items to be discussed or removed from the Consent Calendar for specific action.

- **ACTION:** Review and approve the minutes of the Board of Directors meeting on June 18, 2026 (attached)
- **ACTION:** Review and approve SCCAA's 2026 Organization-Wide Expenditure Report as of June 30, 2026 (attached)
- Current balance/statement of financial position is \$12,360.31 as of August 11, 2026.

OLD BUSINESS

Organizational Standards and Informational Items

- Be Xtra presentation/update
- Discuss and approve joint grant application with Sutter County Children & Families Commission
- Review 2026 Desk Review Results C-26-056(attached)
- 2026 Organizational Standards document upload due by August 31
- Habitat for Humanity 2027-2032 Strategic Plan survey

SCCAA Mission

To assist Sutter County residents achieve greater self-sufficiency and economic independence through the development of partnerships and collaborations with agencies that serve the low-income

Committee Updates

- **Executive Committee** (Chairman, Christine Ivory; Vice Chairman, Pattra Runge; Secretary, Coleen Morris; Treasurer, Kendra Davis)
No Report
- **Allocation Committee** (Full Board)
 - Discretionary 2026 allocation application ballot results for about \$26,000--\$11,440 to Habitat for Humanity, \$11,440 to New Day Training Center, \$3,120 to YSEDC
 - Regular Contract 2026 additional allocation ballot results for about \$2,826-- \$2,487 to Yuba-Sutter Food Bank, \$339 to YSEDC
 - Discuss 2027 RFP, adding IRS Form 990 to service provider application requirements?
- **Ad-Hoc Committees**
 - **Strategic Plan** (Full Board)
 - Staff Report on 2026-2027 Strategic Plan Activities July/August 2026 update (attached)
 - **Public Awareness/Marketing** (Brynda Stranix)
No report
 - **Site Visit** (Kendra Davis-Chair, Rick Millhollin, Lonnie Perez, Christine Ivory, Pattra Runge, Amanda Husted, Jillian Justice)
 - Update- semi-annual reports and questionnaires were due back from sub-grantees by July 31
 - **Community Action Plan** (Full Board)
No Report
- **Governance Committee** (Full Board)
 - Bylaws at Attorney office-Hyatt McIntire & Associates- for five-year review
 - Need fill two Low-Income positions since February/August 2025, one District 4 position since March 2026

CLOSED SESSION (excuse board applicants and other non-board members)

 - **ACTION:** Review and approve board application from James Aldridge for public sector-representing District 4 (attached)

NEW BUSINESS – Discuss service provider presentation for October 2026 meeting

MEMBER UPDATES

ADJOURNMENT

2026 SCCAA Board Meetings

(3rd Thursday of the month)

October 15, November 19

All meetings of the Board of Directors will generally be held at 3 p.m. at Yuba-Sutter Economic Development Corporation, 950 Tharp Road, Suite 1303, Yuba City, CA or via Zoom

SCCAA Mission

To assist Sutter County residents achieve greater self-sufficiency and economic independence through the development of partnerships and collaborations with agencies that serve the low-income



MINUTES OF THE BOARD OF DIRECTORS General MEETING –June 18, 2026, 3:00pm
950 Tharp Road, Ste. 1303, Yuba City, CA 95993 and via zoom

BOARD MEMBERS PRESENT

Kendra Davis-Treasurer, Russ Hogue, Amanda Husted, Jillian Justice, Rick Millhollin, Coleen Morris-Secretary

BOARD MEMBERS PRESENT VIA ZOOM

Justine Gill

BOARD MEMBERS ABSENT

Dee Dee Brady, Christine Ivory-Chair, Lonnie Perez, Pattria Runge-Vice-Chair, Jordan Scotten

NON-BOARD MEMBERS PRESENT

Jackie Slade and Brynda Stranix with YSEDC

CALL TO ORDER

Roll Call – The meeting was called to order by board Secretary, Coleen Morris, at 3:00pm and a quorum was present for the transaction of business.

LATE AGENDA ITEMS – None

ITEMS OF PUBLIC INTEREST – None

Consent Calendar

- Review and approve the minutes of the Board of Directors meeting on April 16, 2026
- Review and approve SCCAA's Organization-Wide Expenditure Report as of April 30, 2026
- Current balance/statement of financial position is \$8,562.51 as June 9, 2026.

MOTION: Amanda Husted motioned to approve the Board minutes of April 16, Rick Millhollin seconded the motion. No opposed. Motion passed.

MOTION: Jillian Justice motioned to approve the Organization-wide Expenditure Report, Kendra Davis seconded the motion. No opposed. Motion passed.

OLD BUSINESS

Organizational Standards and Informational Items

- **Harvest Healthcare Solutions presentation/update** – Liza and Brenda reported the following:
 - Support eight counties with job readiness and housing navigation
 - Started serving the Yuba-Sutter area in 2023 by assisting Seniors find housing
 - Have women's homes and men's homes to house clients that have an onsite house manager
 - Help people into motels for temp housing up to six months, currently have 5 placed in motels, until can obtain permanent housing
 - With the development of Cal Aim, they now can serve more clients with more services (post hospital stay, post incarcerated, youth)

- Pay up to \$5,000 in deposit assistance to get into a house and provide starter household items
 - Follow up with clients for one year after placement to ensure continued stability and well-being
 - Have office in Yuba City that helps with resume building, job search and life skills
 - Receive client referrals from hospital, police, probation
 - Clients can call for support 24/7
 - Additional housing options, including homes and motel rooms, are always needed for clients. Property owners who participate may qualify for incentives.
 - Will start offering respite services in next few months that will give breaks to caregivers, provide meals and do medication reminders
 - Passed out flyer and PowerPoint on their programs to the group
- **Review SCCAA 2025 Tax Return** – Brynda Stranix reported the 2025 tax return included in agenda packet was completed and filed on time. No questions from the group.
 - **Review CSD 2025 outcomes feedback and year to year comparisons** – Brynda Stranix reported the State provided SCCAA with a comparison from year to year of annual report #'s on a few select indicators. Jackie Slade reported fluctuations often occur due to the agency or programs funded.
 - **Review and approve DRAFT SCCAA Fiscal Policies** – Brynda Stranix reported organizational standards require Fiscal Policies be reviewed by the board every two years. Jackie Slade reported she used ChatGBT to assure all necessary legal verbiage was included to keep in compliance with CSBG regulations. All changes were indicated with strikeouts and/or red ink for board review. Discussed changes to audit limits and procurement sections, addition of grant closeout section and more.

MOTION: Rick Millhollin motioned to approve the draft Fiscal Policies as presented, Kendra Davis seconded the motion. No opposed. Motion passed.

- **Desk Review** – Brynda Stranix reported the State monitors CAA agencies annually either in person or via a desk review. We are currently submitting requested documents as part of SCCAA's desk review.

Committee Updates

- **Bylaws committee (Brynda Stranix, Justine Gill, Dee Dee Brady)**
 - **Review and approve DRAFT updated bylaws, authorize to send to Attorney for five-year review**
 - Jackie Slade reported she referenced the Community Action Program Legal Services (CAPLAW) Bylaws Toolkit to determine deficiencies/changes needed to SCCAA's bylaws. All changes were indicated with strikeouts and/or red ink and included in agenda packet for board review. Group reviewed and discussed the following:
 - All references to board "members" changed to "directors"
 - SCCAA's fiscal year added
 - Combined the Bylaws and Nominating committees to a singular Governance committee
 - Current term limits allow for a term of three years, with no more than two consecutive terms and may serve for a third and final term after having taken at least a one-year hiatus from board. Group decided they want to change the limits so a director will serve for a term of four years, with no more than four consecutive terms.

MOTION: Justine Gill motioned to approve the draft updated Bylaws as presented but with the change to the term limits noted above, Jillian Justice-Childs seconded the motion. No opposed. Motion passed.

Jackie Slade to make the change and forward to an attorney for final review.

- **Executive committee** – (Chairman, Christine Ivory; Vice Chairman, Pattria Runge; Secretary, Coleen Morris; Treasurer, Kendra Davis)
No Report
- **Ad-Hoc Committees**
 - **Strategic Plan** (Full Board)
 - **Staff Report on 2026–2027 Strategic Plan Activities May/June 2026 update** – Brynda Stranix reported the staff report aligns with SCCAA’s Strategic Plan and provides updates for the last two months on programmatic activities by SCCAA management, service providers, other community efforts toward assisting the low-income and progress toward achieving SCCAA’s Strategic Plan objectives and key strategies.
 - **Public Awareness/Marketing** (Brynda Stranix)
No report
 - **Site Visit** (Kendra Davis-Chair, Rick Millhollin, Lonnie Perez, Christine Ivory, Pattria Runge, Amanda Husted, Jillian Justice)
 - **Update** – Jackie Slade reported she will send the site visit pre-questionnaire and semi-annual report request to sub-grantees by the end of June, with a July 31 deadline for return. Once all information is received, she will compile for site visit chair-Kendra Davis- and she can move forward coordinating with the committee and setting up site visits. Visits to be completed August – October.
 - **Community Action Plan** (Full Board)
No report
- **Nominating Committee** (Full Board)
 - **Need to fill two vacant Low-Income positions since February/August 2025, and one District 4 position since March 2026** –Discussed that District 4 Supervisor, Karm Bains, is not able to be the representative so we need to fill that position as well as two low-income representatives. Also discussed reaching out to churches and/or teachers who serve low-income schools for possible board members. Jackie to send a board application/low-income petition to the board so they can help recruit.
- **Allocation Committee** (Full Board)
 - **Possible additional Discretionary and regular contract funds coming** – Brynda Stranix reported the State will be allocating additional regular contract and discretionary funds for 2026 to SCCAA, but timelines and exact amounts are not available yet. Group discussed that a special meeting or email vote may be needed to determine funding allocations. If so, they requested specific information be sent with the ballot.

- **State delayed processing of reimbursement checks (4-6 weeks)** – Brynda Stranix reported the State issued a memo indicating going forward, there will be further delays in receiving reimbursements.

NEW BUSINESS – Discuss service provider presentation for August 2026 meeting – Group discussed possible agencies to give a presentation including Tri-County Diversity, Be Xtra, Sonder Community Services, AARP and others. Kendra Davis volunteered to reach out to Tri-County Diversity to see if available to present on August 20.

MEMBER UPDATES

- Rick Millhollin reported Salvation Army has new leadership starting in July, Captains Juan & Mony Oregel. Salvation Army has a great youth program that he hopes will continue with the change.

ADJOURNMENT – There being no further business to come before the board, the meeting was adjourned at 3:55 pm. **The next regularly scheduled meeting of the board of directors will be August 20, 2026 at 3:00 p.m.** at Yuba-Sutter Economic Development Corporation, 950 Tharp Road, Suite 1303, Yuba City, CA 95993 or via zoom.

2026 SCCAA Board Meetings
(3rd Thursday of the month)
August 20, October 15, November 19

Signed: _____ Date: _____

Name: _____ Position: _____

Sutter County Community Action Agency
2026 Organization-Wide Report of Expenditures by Service Provider

Agency		1st Period 1/1-/2/28	2nd Period 3/1-4/30	3rd Period 5/1-6/30	4th Period 7/1-8/31	5th Period 9/1-10/31	6th Period 11/1-12/31	% used
Bridges to Housing -01	Budget	40,000.00						
	Actual Expenditure	1,423.23	10,199.00	12,105.00				59%
	Amendment		5,419.07					
	Total	1,423.23	15,618.07	12,105.00				
	Remaining Balance	38,576.77	22,958.70	10,853.70	10,853.70	10,853.70	10,853.70	
Child Advocates of Placer, Yuba & Sutter- 02	Budget	17,000.00						
	Actual Expenditure	3,295.08	3,311.83	3,580.63				60%
	Remaining Balance	13,704.92	10,393.09	6,812.46	6,812.46	6,812.46	6,812.46	
Habitat for Humanity-03	Budget	20,000.00						
	Actual Expenditure	0.00	7,301.72	703.48				40%
	Remaining Balance	20,000.00	12,698.28	11,994.80	11,994.80	11,994.80	11,994.80	
New Day Training-04	Budget	25,000.00						
	Actual Expenditure	2,536.25	9,239.50	1,895.00				55%
	Remaining Balance	22,463.75	13,224.25	11,329.25	11,329.25	11,329.25	11,329.25	
Savation Army-06	Budget	25,000.00						
	Actual Expenditure	\$0.00	4,166.67	4,166.67				50%
	Amendment	4,166.67	0.00					
	Total	4,166.67	4,166.67	4,166.67	0.00	0.00	0.00	
	Remaining Balance	20,833.33	16,666.66	12,499.99	12,499.99	12,499.99	12,499.99	
Sutter County Children & Families-07	Budget	18,000.00						
	Actual Expenditure	0.00	0.00	0.00				0%
	Remaining Balance	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	
Sutter County HHS-08	Budget	28,000.00						
	Actual Expenditure	0.00	5,681.68	928.00				24%
	Remaining Balance	28,000.00	22,318.32	21,390.32	21,390.32	21,390.32	21,390.32	
Yuba Sutter Legal Center-10	Budget	15,000.00						
	Actual Expenditure	0.00	2,147.33	2,727.28				32%
	Remaining Balance	15,000.00	12,852.67	10,125.39	10,125.39	10,125.39	10,125.39	
Yuba Sutter Food Bank-09	Budget	30,754.00						
	Actual Expenditure	1,264.00	4,089.00	3,257.00				28%
	Remaining Balance	29,490.00	25,401.00	22,144.00	22,144.00	22,144.00	22,144.00	
Regional Emergency Shelter Team (REST) - 05	Budget	30,000.00						
	Actual Expenditure	7,029.47	8,579.63	6,000.00				72%
	Amendment							
	Total	7,029.47	8,579.63	6,000.00	0.00	0.00	0.00	
	Remaining Balance	22,970.53	14,390.90	8,390.90	8,390.90	8,390.90	8,390.90	
Yuba-Sutter Economic Development Corporation-ADMIN	Budget	33,921.00						
	Actual Expenditure	5,653.00	5,653.00	5,653.00				50%
	Remaining Balance	28,268.00	22,615.00	16,962.00	16,962.00	16,962.00	16,962.00	
Total Contract		282,675.00						
Sub-Grantee Expenditur		19,714.70	54,716.36	35,363.06	0.00	0.00	0.00	\$ 109,794.12
YSEDC Expenditure		5,653.00	5,653.00	5,653.00				\$ 16,959.00
Remaining Balance		257,307.30	196,937.94	155,921.88	155,921.88	155,921.88	155,921.88	\$ 126,753.12



CALIFORNIA DEPARTMENT OF
**COMMUNITY SERVICES
AND DEVELOPMENT**

JASON WIMBLEY Director
2389 Gateway Oaks Drive, Suite 100
Sacramento, CA 95833
(916) 576-7109
www.csd.ca.gov

August 12, 2026

VIA ELECTRONIC MAIL ONLY

Brynda Stranix, Executive Director
Sutter County Community Action Agency
BStranix@ysedc.org

SUBJECT: 2025 DESK REVIEW C-26-056

Dear Ms. Stranix.:

The Department of Community Services and Development ("CSD") conducted a Monitoring Desk Review of the following CSBG contract:

- 2026 CSBG Annual 26F-5048

2026 Desk Review Results:

For the 2025 and 2026 program years, this desk review verifies that your agency remains in full compliance with all contractual obligations and applicable federal and state laws.

Thank you for your continued dedication and commitment to serving low-income individuals and families in your local area. If you have any questions concerning the monitoring review, please contact me at (916) 594-2847 or Shiella.Riveraflores@csd.ca.gov.

Sincerely,

Shiella Marie Rivera

Shiella Marie Rivera, Field Representative
CSBG Field Operations Unit

Cc: Stephanie Williams, Manager
Field Operations Unit



Agency Information

Agency Name Sutter County Community Action Agency
Agency Abbreviation SCCAA
Agency Type Private
Report # C-26-056
CSD/Field Representative Shiella M. Rivera
Initial Contact with Agency June 22, 2026
Date Report Completed July 23, 2026

Open Contract and Expenditure Progress Review:

Contract #	Contract Term	Amount	Percent Expended to date:	Contract Type
26F-5048	1/1/26-4/30/27	\$282,675	30.33%	Annual CSBG

Prior Monitoring

Type of Monitoring Report Desk Review
Date of Report 5/14/2025
Report Number C-25-056

Prior Corrective Action Status ☒ No compliance issues were identified in prior year's monitoring report.

Administrative Review

Board Composition According to the agency's bylaws dated June 19, 2025, the Tripartite Board shall have three Membership Categories, with a maximum of five directors per category. Per agency's bylaws the Board membership shall be composed of: five (5) public sector members, five (5) low-income members, and five (5) private sector members. Bylaws do specify a target timeframe for filling board vacancies. Procedures to fill a vacancy are to commence within 30 days of the creation of the vacancy. Vacant board seats must be filled within nine months of the seat becoming vacant.

Regarding the establishment of a quorum the bylaws state, one-third of the authorized number of directors shall constitute a quorum for the transaction of any business except adjournment.

The CSD 188 board roster dated June 3, 2026, indicates the Board is composed of fifteen (15) members with no board vacancies.

*CSD recognizes that agencies are awaiting approval of the update to 22 Cal. Code Regs. § 100605, which will reduce the tripartite board membership requirement from twelve to nine. In the interim, agencies will not be assigned corrective actions for vacant board seats if current board is composed of nine or more members and configured in compliance with all federal and state statutory and regulatory requirements. (42 U.C.S. § 9910, Cal. Gov. Code § 12751, 22 Cal. Code Regs. § 100605.)

On May 2, 2025 agency submitted a Declaration of Intent to reduce the size of its tripartite board to nine members once new regulatory standards currently in development will allow.

Board Meeting Minutes

Submission of Board Meeting Minutes

Agency did submit approved minutes for its board meetings to CSD within thirty days of approval as required in the annual contract agreement (2026 CSBG Contract Agreement Section 4.1.5).

Board Involvement

A review of the board minutes from November 20, 2025, February 19, 2026, and April 16, 2026 indicates that a quorum was met for each meeting. The information contained within the board minutes did provide the Field Representative with sufficient information to confirm the board's involvement in the development, planning, implementation, and evaluation of the program.

Fiscal Review

CSBG Contract 26F-5048

A review of FMM reports from January 2026 through June 2026 indicates 30.33.% or \$85,737.06 of \$282,675 has been expended. The agency is within 15% of its historic 3-year spending trend.

Expenditure Reporting

Given that agency is within 15% of its 3-year spending average, a review of the timeliness of agency expenditure reporting was not necessary.

Fiscal Reconciliation Review

Field Representative sampled the following two transaction(s) from costs reported across two line-item(s) in agency expenditure reporting:

Contract #	Report Period	Section (Program/ Admin)	Line Item	Amount
26F-5048	2/1/26 2/28/26	Admin	Contract/ Consultant Services	\$5,653

26F-5048	4/1/26-4/30/26	Program	Subcontractor/Consultant Services	\$3,311.83
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The Field Representative reviewed the general ledger, subledger detail, payroll requests, paystubs, pay summaries, expenditure reports, and cancelled checks and verified that the documentation supported the transactions sampled from expenditures reported in FMM.

Programmatic Reporting

Annual Report

The 2025 CSBG Annual Report was due to CSD on or before February 2, 2026. Agency submitted the 2025 CSBG Annual Report to CSD on February 3, 2025 (CSBG Contract Agreement Section 7.4.4).

Organizational Standards

Agency did submit the 2025 Organizational Standards assessment by the September 2, 2025, due date. (CSBG Contract Agreement Section 7.3).

Agency's final 2025 Organizational Standards score is 100%

Agency will submit the 2026 Organizational Standards assessment by the August 31, 2026, due date. (CSBG Contract Agreement Section 7.3).

Subcontractor Review

The Field Representative, in accordance with the 2025 CSBG, and 2026 CSBG Agreement Section 4.21.2 assessed the contractor requirements, which included verification of submission of the CSD 163 Subcontractor List form which included the completion of an Excluded Parties List System ("EPLS"). The assessment determined the Agency did submit the required documentation within the contractually prescribed timeframe.

Programmatic Performance and Alignment

Contract Execution and Deliverables Submission

The agency's current work plan is in alignment with the most recent CAP and the projections reported in the CSD Form 641 A/B documents.

As a private agency, Sutter County Community Action Agency is required to complete contract execution and deliverable submission within 30 days of receipt (2026 CSBG Contract Agreement Section 2.1.1).

- Agency 2026 CSBG annual contract 26F-5048 and associated programmatic deliverables were due to CSD on or before January 23, 2026.
- A review of the contract and deliverable submission tracking for this contract indicated the contract and programmatic deliverables were submitted in a timely manner.

- Amendment 1 to agency 2026 CSBG contract had not yet been released by CSD at the time of this review.

Contract Close-out Submission

A review of agency's 2025 CSBG contract close-out report submission for CSBG contract 25F-6048 indicates agency did submit the applicable close-out documents on or before the applicable due dates and did fully expend the contract allocation. (2025 CSBG Contract Agreement Section 6.2).

Corrective Action(s)

Corrective Action(s)

Finding(s)

No Findings

Observations

Observation(s)

No Observations

Recommendations

Recommendation(s)

No Recommendations

Technical Training Assistance(s)

No Recommendations



August 20, 2026

TO: Sutter County Community Action Agency Board Members

FROM: Brynda Stranix, Executive Director

RE: Staff Report re: 2026-27 Strategic Plan/Programmatic Activities Update July/August 2026

GOAL 1: INDIVIDUALS AND FAMILIES ARE STABLE, ACHIEVE ECONOMIC SECURITY AND ARE SELF-SUFFICIENT

OBJECTIVE: Increase homelessness prevention and reduction services (including financial literacy, rent/deposit assistance)

Support agencies that provide emergency funds for unexpected hardships (ie utilities, rent, car repair, rental deposits, etc)

- \$40,000 in 2026 SCCAA Regular funding was awarded to Bridges to Housing to provide rental deposits, rent payments and other housing assistance to low-income clients.
Their semi-annual report indicated the following achievements for Jan-June:
 - Assisted 42 individuals with Rent payments
 - Assisted 24 individuals with Deposit Payments
- \$28,000 in 2026 SCCAA Regular funding was awarded to Sutter County Health and Human Services to provide financial assistance and basic household items to assist individuals transitioning from Better Way Shelter into permanent housing.
Their semi-annual report indicated the following achievements for Jan-June:
 - Supported 15 individuals to transition from homelessness into permanent housing and provided essential household items and first months rent
 - Assisted 72 individuals obtain safe temporary shelter
 - Assisted 11 individuals obtain a drivers license
- \$20,000 in 2026 SCCAA Regular funding was awarded to Habitat for Humanity to provide financial assistance to low-income Sutter County residents for utilities to help avoid eviction and prevent homelessness.
Their semi-annual report indicated the following achievements for Jan-June:
 - 9 avoided utility shut-offs
- About \$11,440 in 2026 SCCAA Discretionary funding was awarded to Habitat for Humanity in August to provide financial assistance to low-income Sutter County residents for utilities to help avoid eviction and prevent homelessness.

Support agencies that provide emergency shelter and counseling/education services (including domestic violence services)

- August 2026, Habitat for Humanity reported the Life Advancement Center, a transitional housing and homeless services project that will provide coordinated entry, emergency shelter beds, and specialized medical and transitional living spaces, at 916 Plumas Street, Yuba City will celebrate its grand opening September 10.

Spaces of Hope is a formal naming and sponsorship campaign for the Life Advancement Center. This opportunity invites businesses, foundations, community organizations, families, and individuals to financially support specific rooms, program areas, and more within this newly renovated facility. Major Naming Opportunities Include:

- Emergency Shelter Rooms
- Family Rooms
- Recuperative Care Rooms
- Short-Term Post-Hospitalization Rooms
- ADA-Accessible Rooms
- Counseling and Group Rooms
- Community Gathering Areas
- And more!

For more information and to submit your interest in sponsorship, visit this link: [Spaces of Hope: Life Advancement Center Sponsorship Campaign](#)

- \$30,000 in 2026 SCCAA regular funding was awarded to Regional Emergency Shelter Team (REST) to provide emergency overnight shelter, hot meals, hygiene supplies and case management support for unhoused individuals and families during the winter months.

Their semi-annual report indicated the following achievements for Jan-June:

- 22 Temporary housing placements

Support agencies that provide affordable legal services to help the low-income obtain or maintain income, housing and medical care

- August 2026, Hands of Hope Center in Yuba City, that offers laundry, showers and other support for homeless families and individuals, reported their monthly service calendar includes free one on one consultation with a Yuba-Sutter Legal Center representative and/or California Rural Legal Assistance representative.
- \$15,000 in 2026 SCCAA Regular funding was awarded to Yuba-Sutter Legal Services for Seniors to provide free legal services and advocacy for low-income persons aged 60 and over in Sutter County to help them obtain or maintain their income, housing and medical care.

Their semi-annual report indicated the following achievements for Jan-June:

- 15 individuals received legal assistance
- 1 individual avoided eviction
- 1 individual avoided foreclosure

OBJECTIVE: Improve access to food and basic needs

Support agencies that provide access to healthy food

- \$30,754 in 2026 SCCAA Regular funding was awarded to Yuba-Sutter Food Bank to support their food sourcing and partner agency program to help expand access to food and basic needs for low-income residents and the food insecure.

Their semi-annual report indicated the following achievements for Jan-June:

- 620,857 pounds of food distributed
 - 336,020 pounds of food on average rescued from the landfill
 - 14 active partnerships were managed to serve the community
- \$25,000 in 2026 SCCAA funding was awarded to Salvation Army to support the Salvation Army Fresh Friday's food distribution program serving low-income individuals and families.

Their semi-annual report indicated the following achievements for Jan-June:

- Have provided groceries to 1,163 individuals

Support increased food distribution days/times available to accommodate working families

- Most current Yuba-Sutter Food Bank Food Distribution Schedule indicates the following:
 - There are 13 food pantries in Sutter County, only 3 of which distribute at times convenient for working families.
 - In addition, of the eight USDA distributions/Community Food Giveaways in Sutter County, the following is available for working families:
 - Last Saturday of the month 10am at 850 Gray Avenue, Yuba City

Misc. activities to improve access to food and basic needs

- \$18,000 in 2026 Regular funding was awarded to Sutter County Children and Families Commission to support the Sutter County Diaper Bank that will provide free diapers and wipes to low-income families with young children to help them achieve economic stability.

Their semi-annual report indicated the following achievements for Jan-June:

- Provided 496 individuals with diaper/wipes supplies

OBJECTIVE: Reduce the number of at-risk and challenged low-income individuals and families in Sutter County

Support agencies that provide job training programs/skills and education required for employment and/or job advancement

- August 2026, Hands of Hope Homeless Day Center in Yuba City that provides support for homeless families and individuals, reported their monthly service calendar includes free workshops on Professional Self, Mannerisms/Grooming, Job Applications, Be Yourself
- Posted on SCCAA Facebook page about Sutter County One Stop's Job Fair and upcoming workshops for Job Fair Prep, Job Readiness, Effective Interviewing, Career Exploration Assessment, AI-101: Learning AI Fundamentals, Youth Employment Strategies

Support programs designed to promote self-sufficiency, accountability and life skills training

- \$17,000 in 2026 SCCAA Regular funding was awarded to Child Advocates of Placer, Yuba and Sutter County to support the Court Appointed Special Advocates (CASA) program that provides support and mentorship for foster youth in Sutter County.

Their semi-annual report indicated the following achievements for Jan-June:

- Worked with twelve children in Sutter County and have 10 active volunteers supporting these youth.

Promote and market the new Yuba-Sutter Transit Mobility on Demand system to assist low-income and mobility challenged individuals access employment and educational opportunities

- August 2026, posted on Facebook, Yuba-Sutter Transit's partnership with Yuba-Sutter Veterans Stand Down and Resource Fair to provide transportation.

GOAL 2: SUTTER COUNTY IS HEALTHY AND OFFERS ECONOMIC OPPORTUNITY

OBJECTIVE: Expand access to health services (including mental, behavioral, physical and alcohol/substance abuse)

Support agencies that provide outpatient medical and behavioral health programs for the low and moderately severe mentally ill.

- \$25,000 in SCCAA 2026 regular funding was awarded to New Day Training Center to provide group and individual behavioral health therapy programs for low-income Sutter County residents who need mild/moderate level therapeutic care and provide substance abuse recovery support.

Their semi-annual report indicated the following achievements for Jan-June:

- 13 individuals improved their mental and behavioral health and well-being
- 8 seniors participated in Enduring Stories, a 12 week therapeutic processing group for age 60+
- About \$11,440 in 2026 SCCAA Discretionary funding was awarded to New Day Training Center in August to provide group and individual behavioral health therapy programs for low-income Sutter County residents who need mild/moderate level therapeutic care and provide substance abuse recovery support.

Support agencies that provide semi-permanent shelter that offer a comprehensive array of services to include mental health counseling and substance abuse programs

- August 2026, Hands of Hope Center in Yuba City, that offers laundry, showers and other support for homeless families and individuals, reported their monthly service calendar includes free one-on-one counseling and support with a Sutter Yuba Behavioral Health Representative, Harmony Health Street Medicine Team services and Veterans Outreach.

OBJECTIVE: Provide opportunities that improve the quality of life of low-income residents in Sutter County

Support agencies that improve the areas in which we live, including but not limited to: improving safe passages, developing parks, community centers, low-cost housing rehabilitation programs, etc.

- July-August 2026, Nor-Cal Siders, along with several partners, are renovating the Tri-Counties Community Center in Marysville free of charge. The 18,000sf center offers free and low-cost community events and activities for youth, teens and seniors. Years of deferred maintenance has left the building in need of major repairs, upgrades and improvements.
- August 2026 Habitat for Humanity Yuba/Sutter reported they are a USDA Rural Development packaging partner. Their Family Services Department helps eligible families navigate the application process for USDA 504 Home Repair and 502 Homeownership programs by providing guidance, reviewing documentation for completeness, and packaging applications before they are submitted to USDA for final review and approval. To

learn more or schedule an appointment with the Family Services team, contact them at 530-742-2727, ext. 2014 or familyservices@yubasutterhabitat.org.

Support the creation of affordable, transitional and permanent supportive housing in the region
No report

GOAL 3: PEOPLE ARE ENGAGED AND ACTIVE IN THE COMMUNITY

OBJECTIVE: Increase community engagement among low-income residents

Increase awareness of volunteer, board and committee opportunities available within regional service providers

- August/September 2026 newsletter had flyers for District 4 and low-income sector volunteers needed for SCCAA's board and District 5 and low-income sector volunteers needed for YCCSC's board.

GOAL 4: EDUCATE THE COMMUNITY OF EFFORTS AND PROGRESS TO REDUCE HOMELESSNESS AND POVERTY AND ASSIST AGENCIES THAT SERVE THE LOW-INCOME TO INCREASE THEIR CAPACITY TO ACHIEVE RESULTS

OBJECTIVE: Strengthen the efficiency, sustainability and effectiveness of SCCAA and agencies that serve the low-income

Encourage and educate the non-profit community of funding opportunities and capacity building measures

- August/September 2026 newsletter (attached) was distributed and included information/tips on Picking your Priorities: 4 Key Tests Before Grant Writing, Strategies to Move Nonprofit Board Members Beyond Meetings and Into Action, Best Route to Approaching Donors, six grant opportunities and nonprofit agency events/workshops.

Maintain and refresh SCCAA website, Facebook page and bi-monthly newsletter

- July-August 2026 had increase in followers by 3. Facebook page was created September 2016 and is posted on regularly. Currently it has 195 followers.
- Bi-monthly newsletter began distribution in December 2016. Currently it is distributed to about 313 contacts from local non-profits.
- (Ongoing) posted SCCAA and its service provider activities on Facebook, www.suttercares.org and in the bi-monthly newsletter to increase visibility.
- (Ongoing) a services resources page by category is on SCCAA's website www.suttercares.org and is reviewed and updated continually.

OBJECTIVE: Increase public knowledge and encourage community action

Increase community education about SCCAA and its service providers activities, achievements, needs, volunteer opportunities, etc. via the newsletter, press releases, social media

- July/August 2026 posted/shared flyers on Facebook to promote Habitat for Humanity's Strategic Plan community survey, Yuba-Sutter Food Bank's July and August food distribution schedule, Sutter County Children & Families Commission's Free Health & Development Screenings event, Yuba-Sutter Stand Down Veteran's Resource Fair, Sutter County One Stop's Job Fair and employment support workshops, Eagle View Psychiatry ongoing and urgent mental health services, Yuba City Unified School District's Summer Meals schedule.

- August/September 2026 newsletter had a client success story from Child Advocates of Placer, Yuba and Sutter, 2027 SCCAA and YCCSC CSBG RFP coming soon and board positions available for SCCAA and YCCSC.
- (Ongoing) Each board meeting is noticed in Appeal Democrat and Territorial Dispatch newspapers under events or business calendar.

Misc. activities to strengthen the efficiency and effectiveness of SCCAA and its service providers

- July/August 2026, SCCAA management listened to CSD 2026 CSBG Discretionary Work Plan Application Webinar/Live Q & A session, FMM Log in Provisioning Changes webinar and CSD CSBG quarterly Service Provider Meeting.
- (Ongoing) SCCAA's Executive Director is active with the following groups in an effort to encourage community agencies to partner with Coordinated Entry, collaborate together and find solutions for our region:
 - President-Sutter Yuba Homeless Consortium (Continuum of Care)
 - Board member-Sutter Community Affordable Housing Board
 - Administrative staff to Yuba County Community Services Commission

APPLICATION FOR BOARD MEMBERSHIPCHOOSE ONE: ☐ PRIVATE SECTOR REPRESENTATIVE ☐ LOW INCOME REPRESENTATIVE ☒ PUBLIC SECTOR REPRESENTATIVENAME James AldridgeMAILING ADDRESS 1943 Raj Court, Yuba City, CA 95993RESIDENCE ADDRESS 1943 Raj Court, Yuba City, CA 95993HOME TELEPHONE (216) 926-0901 BUSINESS TELEPHONE _____ CELL (216) 926-0901EMAIL jameslaldridge@gmail.comOCCUPATION/PROFESSION Grants AdministratorSUPERVISORIAL DISTRICT 4

REASONS FOR WISHING TO SERVE ON THIS BODY I wish to serve on this board because I beleive that effective nonprofit programming can improve the lives of Sutter County residents when it is underscored by strong governance, fiscal accountability, and a committment to measurable outcomes. In my professional role as a grants manager for the California Department of Aging, I oversee the full lifecycle of state funded grant programs. It would be my honor to bring this experience and expertise to SCCAA in the interest of bettering my community.

QUALIFICATIONS FOR SERVING ON THIS BODY I am a Ph.D. holder and state-employed grants management professional who specializes in grantee risk assessments, grantee internal control evaluations, fiscal and operational grant recipient monitoring, grant program oversight, grant program audits, and State and Federal grant accounting. I also have direct experience with CDBG funding and thus understand the complex regulatory environment that accompanies federally funded grant programs (including 2 CFR 200 - the "Uniform Guidance").

LIST ANY PUBLIC POSITIONS CURRENTLY HELD California Department of Aging, Supervisor I (Specialist) - Grants SpecialistLIST OTHER BOARDS ON WHICH YOU CURRENTLY SERVE, OR HAVE PREVIOUSLY SERVED N/A

I HEREBY DECLARE UNDER PENALTY OF PERJURY THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

SIGNATURE James Aldridge DATE 6/14/2026

Return this application to
Sutter County Community Action Agency
950 Tharp Road, Suite 1303, Yuba City, CA 95993
(530) 751-8555

Attach additional sheets as deemed necessary