

SCCAA 2025 Agency Management Accomplishments (090)

#1 Describe a notable management accomplishment achieved by the agency during the reporting year (2025).

Describe how responsible, informed leadership and effective, efficient processes led to high-quality, accessible, and well-managed services and strategies.

- 1) Sutter County Community Action Agency's sub-grantee, Yuba-Sutter Food Bank, successfully planned and delivered a highly effective Agency Summit for partner agencies to strengthen the efficient operation of their food pantries and enhance service quality. Strong leadership and coordinated planning ensured relevant, practical content that supports accessible and well-managed services.

Expert speakers addressed grant acquisition, fundraising strategies including donor cultivation, planned giving, and nutrition education. Participants received practical tools such as a food safety pictograph, resource notebooks, and operational materials to support consistent best practices. Facilitated roundtable discussions encouraged engagement, peer learning, and problem-solving.

Agencies across the Yuba-Sutter region were encouraged to register multiple staff and volunteers who participate in pantry operations. A total of 71 individuals attended, representing an average of more than one participant per agency. Participants represented 32 partner agencies serving more than 13,000 households monthly. The training strengthened operational knowledge, fundraising capacity, and nutrition awareness across the service area. Several partner agencies reported using the training to begin pursuing new grant opportunities and implement structured donor outreach, positioning the pantry for increased sustainability in 2026. By strengthening partner agencies' funding capacity and operational knowledge, the summit directly supports long-term food access for low-income households

#2 Provide an example of ways in which the agency addressed a cause or condition of poverty in the community using an innovative or creative approach. Provide the agency name, local partners involved, outcomes, and specific information on how CSBG funds were used to support implementation.

- 1) **Agency/Program Name:** Sutter County Community Action Agency's sub-grantee, Sutter County Children & Families Commission (SCCFC)

CSBG service category: Health & Social/Behavioral Development

Description of program: Sutter County Children & Families Commission (SCCFC) administers a variety of programs and services funded by Proposition 10 to support children ages 0–5 and their families. These services focus on strengthening families, improving early childhood outcomes, and addressing gaps in systems of care. In response to identified community needs related to concrete supports, SCCFC developed the Sutter County Diaper Bank to assist low-income families with diapering supplies—an essential but often unmet basic need. The program targets families with young children who may not qualify for other assistance programs and operates through regular community-based distribution events.

How innovative/creative: SCCFC's approach was innovative in that it recognized diaper need as a significant contributor to family stress and poverty, despite the lack of local or statewide programs addressing diapering assistance. Rather than creating a traditional eligibility-restricted program, SCCFC leveraged community partnerships to expand access to families who are often excluded from other funding streams. The Diaper Bank was intentionally designed to be low-barrier, integrated with family navigation services, and responsive to real-time community need.

Outcomes achieved in 2025: The Sutter County Diaper Bank served families throughout Sutter County, responding to a significant unmet need for diapering support. A total of 491 unduplicated individuals were served through the program. The Diaper Bank received overwhelming interest from families countywide, and participating families were also connected to additional SCCFC and partner resources as needs were identified. Participant surveys indicated families viewed the program very favorably and expressed strong appreciation for the timely and meaningful support provided, highlighting the program’s positive impact on family stability and well-being.

How CSBG funds were used: CSBG funds were used to purchase diapers and wipes for distribution to eligible low-income families. These funds directly supported the implementation of the Diaper Bank by ensuring consistent access to essential diapering supplies while allowing SCCFC to leverage other resources for outreach, coordination, and referral services.

Local partners involved and how contributed: SCCFC partnered with Hope Point Church’s Diaper Bank to expand diaper assistance to families not eligible for CSBG-funded services. Hope Point Church provided space, volunteer support, and distribution capacity, while SCCFC coordinated outreach, eligibility screening, resource referrals, data collection, and program oversight. This partnership allowed both organizations to maximize reach and reduce duplication of services.

#3 Provide an example of changes made by the agency to improve service delivery and enhance impact for individuals, families, and communities with low incomes based on their in-depth analysis of performance data.

- 1) Sutter County Community Action Agency’s sub-grantee, New Day Training Center reported the following:

Problem: In 2025, New Day Training Center identified multiple operational and service-delivery challenges that impacted access to care, service engagement, workforce sustainability, and data integrity. These included long client waitlists that delayed access to services, low community engagement and visibility, training gaps related to trauma-complex client needs, staff burnout risks, and data tracking gaps within internal reporting systems. Collectively, these challenges affected service accessibility, program efficiency, workforce capacity, and organizational performance.

Insight/change based on performance data: The agency conducted in-depth analysis using multiple data sources, including client access data, scheduling reports, waitlist records, staff input, clinician feedback, operational reporting reviews, and community engagement metrics. Staff and clinician feedback identified access barriers created by extended waitlists and service delays. Internal scheduling data revealed outdated waitlist structures that limited timely client engagement. Community engagement data and marketing analytics demonstrated low visibility and limited outreach reach. Clinician reports and service utilization patterns identified increasing trauma complexity among clients, indicating a need for advanced trauma-informed training. Leadership and staff check-ins identified workload strain and burnout risks. Internal reporting reviews further revealed data gaps, incomplete documentation, and inconsistencies in tracking systems that limited performance analysis and reporting accuracy.

Changes made: In response to these findings, the agency implemented multiple coordinated system-level improvements. The scheduling structure was redesigned by transitioning the traditional waitlist into an active “scheduling list” model. The Scheduling and Project Coordinator conducted a full audit of the waitlist, personally contacted every client, and restructured access pathways, resulting in the complete processing of the waitlist within a three-week period and significantly improved service access.

To address community engagement challenges, the agency restructured its marketing strategy by reallocating advertising resources, expanding outreach channels, and increasing community presence through participation in

health fairs and career fairs. These changes resulted in substantially increased community visibility, including digital outreach campaigns that exceeded 15,000 views.

Training gaps related to trauma-complex populations were addressed through targeted workforce development. Clinicians and trainees were enrolled in Somatic Experiencing training to expand trauma-informed care capacity, with leadership modeling this commitment through certification completion by the Chief Executive Officer in September 2025. This strengthened clinical quality, service effectiveness, and long-term workforce sustainability.

Burnout risks were addressed through intentional organizational support strategies, including regular employee check-ins, workload redistribution, collaborative task realignment, and mutual support structures that promoted staff well-being and retention.

Data tracking gaps were addressed through systematic reporting audits, backtracking of incomplete records, data cleanup processes, and strengthened documentation protocols to improve data accuracy, accountability, and performance monitoring.

Together, these coordinated improvements strengthened service accessibility, community engagement, workforce capacity, operational efficiency, and organizational accountability, resulting in enhanced service delivery and improved outcomes for individuals, families, and communities with low incomes.

2025 Sutter County Community Action Agency

Bridges to Housing Outcomes	Casa de Esperanza Outcomes	Habitat for Humanity Outcomes	New Day Training Center Outcomes	Salvation Army Outcomes	Sutter County Children & Families Outcomes	Sutter County HHS Outcomes	Homeless Consortium Outcomes	Yuba-Sutter Legal Center Outcomes	Yuba-Sutter Food Bank Outcomes	Total Outcomes
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Module 4

1. Employment Indicators

A. The number of unemployed youth who obtained employment to gain skills or income.	No outcomes--doing counseling for foreclosure, new home buyer, post home buyer	No outcomes--distributing meals to clients	outcomes--picking up food to be distributed to low-income	0
B. number of unemployed adults who obtained employment (up to a living wage).				0
C. number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).				0
D. number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).				0
E. number of unemployed adults who obtained employment (with a living wage or higher).				0
F. number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).				0
G. number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).				0
H. number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.				0
H. 1 Of the above, the number of employed participants who increased income from employment through wage or salary amount increase .				0
H. 2 Of the above, the number of employed participants who increased income from employment through hours worked increase .				0
H. 3 Of the above, the number of employed participants who increased benefits related to employment.				0
Z. Other Employment Outcome Indicator				0

2. Education and Cognitive Development Indicators

A. number of children (0 to 5) who demonstrated improved emergent literacy skills.				0
B. number of children (0 to 5) who demonstrated skills for school readiness.				0
C. number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. (auto total).				0
C1 Early Childhood Education (ages 0-5)				0
C2 1st grade-8th grade				0
C3 9th grade-12th grade				0
D. number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). (auto total)				0
D1 Early Childhood Education (ages 0-5)				0
D2 1st grade-8th grade				0
D3 9th grade-12th grade				0
E. number of parents/caregivers who improved their home environments.				0
F. number of adults who demonstrated improved basic education.				0
G. number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.				0
H. number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.				0
I. number of individuals who obtained an Associate's degree.				0
J. number of individuals who obtained a Bachelor's degree.				0
Z. Other Education and Cognitive Development Outcome Indicator				0

3. Income and Asset Building Indicators

A. number of individuals who achieved and maintained capacity to meet basic needs for 90 days .				0
B. number of individuals who achieved and maintained capacity to meet basic needs for 180 days .				0
C. number of individuals who opened a savings account or IDA .				0
D. number of individuals who increased their savings .				0
E. number of individuals who used their savings to purchase an asset .				0
E1 Of the above, the number of individuals who purchased a home .				0
F. number of individuals who improved their credit scores .				0
G. number of individuals who increased their net worth .			1	1
H. number of individuals engaged with the Community Action Agency who report improved financial well-being .				0
Z. Other Income and Asset Building Outcome Indicator				0
number of individuals who reduced debt.			10	10

4. Housing Indicators

A. number of households experiencing homelessness who obtained safe temporary shelter .				0
B. number of households who obtained safe and affordable housing .	37		4	41
C. number of households who maintained safe and affordable housing for 90 days .				0
D. number of households who maintained safe and affordable housing for 180 days .				0
E. number of households who avoided eviction .		14	2	16
F. number of households who avoided foreclosure .				0
G. number of households who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc).				0
H. number of households with improved energy efficiency and/or energy burden reduction in their homes.				0
Z. Other Housing Outcome Indicator				0

5. Health and Social/Behavioral Development Indicators

A. number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).				0
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2025 Sutter County Community Action Agency Sub-Grantee Worksheet
ANNUAL REPORT
Module 4, Section C All Characteristics Report

	Bridges to Housing Annual	Casa de Esperanza Annual	Habitat for Humanity Annual	Sutter County Children & Families Annual	Sutter HHS Annual	Yuba-Sutter Food Bank Annual	Yuba Sutter Legal Services Annual	New Day Training Center Annual	Salvation Army Annual	Sutter Yuba Homeless Consortium Annual	Total Annual
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INDIVIDUALS												
A	Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained	200	288	1,266	961	169	Not	257	157	494	257	4,049
B	Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained	86	227	819	271	138	Serve	252	133	18	95	2,039

1 GENDER-number of individuals												
a	Male	82	35	572	424	106	Ind.	100	62	277	108	1,766
b	Female	118	249	668	524	62	Clients	157	89	217	149	2,233
c.	Other						with					0
d.	Unknown/not reported						CSBG					0
TOTAL GENDER		200	284	1,240	948	0	0	257	151	494	257	3,831

2 AGE-number of individuals												
a	0-5	21	7	97	352	1			15	29		522
b	6 to 13	40	30	126	162	3		25	18	66		470
c	14 -17	18	17	63	34			14	18	30		194
d	18-24	18	23	81	38	5		33	34	19		251
e	25-44	48	120	339	354	55		53	80	80		1,129
f	45-54	22	33	172	15	42		15	98	19		416
g	55-59	7	12	114	4	25		6	80	4		252
h	60-64	16	5	123	2	24		48	6	73	4	301
i	65-74	9	11	90		14		114	2	17	4	261
j	75+	1	1	27				95		7	2	133
k	Unknown/not reported		29	34					3	54		120
TOTAL AGE		200	288	1,266	961	169	0	257	157	494	257	4,049
18 plus		121	205	946	413	165	0	257	115	389	132	2,743

3 EDUCATION LEVELS--number of individuals ages 14-24												
a	0-8	2	4		13	4			18			41
b	9-12/Non-Graduate	8	15	8	22			17		30		100
c	High School Graduate	17	2	22	10			9				60
	GED/Equivalency Diploma	8		3	1							12
d	12 grade+ Some Post Secondary	1	3					1				5
e	2 or 4 yr. College Graduate							2				2
f	Graduate of othr post-secondary school		1									1
g	Unknown/not reported		15	111	26	1		0	52	19		224
TOTAL EDUCATION ages 14-24		36	40	144	72	5	0	47	52	49	445	
14-24		36	40	144	72	5	0	47	52	49	445	

3 EDUCATION LEVELS--number of individuals ages 25+												
a	0-8	25		38	28			7	3			101
b	9-12/Non-Graduate	29	4	178	38	2		37	3			291
c	High School Graduate	13	15	268	108	71		62	22			559
	GED/Equivalency Diploma	26		42	12			25	6			111
d	12 grade+ Some Post Secondary	10	14	34	15			53	19			145
e	2 or 4 yr. College Graduate		11	14	38			71	10			144
f	Graduate of othr post-secondary school		4		9			2	7			22
g	Unknown/not reported		134	291	127	87		12	355	113		1,119
TOTAL EDUCATION ages 25+		103	182	865	375	160	0	257	82	355	113	2,492
25+		103	182	865	375	160	0	257	82	355	113	

4 DISCONNECTED YOUTH- number of individuals												
a	Youth ages 14-24 who are neither working or in school	1		1		1			8		42	53

5 HEALTH- number of individuals												
a Disabling Condition												
	Yes	49	21	342	33	152		106	19		38	760
	No	134	3	892	655	16		151	49		218	2,118
	Unknown/not reported	17	264	32	273	1		89	494	1		1,171
TOTAL DISABLING CONDITION		200	288	1,266	961	169	0	257	157	494	257	4,049

b Health Insurance												
	Yes	188	119	1,163	898	161		255	134		245	3,163
	No	12	8	43	17	8		2	8		12	110
	Unknown/not reported		161	60	46				15	494		776
TOTAL HEALTH INSURANCE		200	288	1,266	961	169	0	257	157	494	257	4,049

If individual reported that they had Health Insurance, please identify the source of health insurance below. C1-c8 can be greater than 5b

Health Insurance Sources												
c.1	Medicaid	177	92	1,084	843	155		110	101		239	2,801
c.2	Medicare	12	6	131	4	18		204	4		5	384
c.3	State Children's Health Insurance Program		4						4			8
c.4	State Health Insurance for Adults		5	6				29	14			54
c.5	Military Health Care	5	4	5	9			15			1	39
c.6	Direct-Purchase		2	2				46	2			52
c.7	Employment Based	5	6	1	42				9			63
c.8	Unknown/not reported	1		37					15		12	65
TOTAL		199	119	1,229	898	173	0	404	134	0	245	3,401

6 ETHNICITY/RACE - number of individuals												
Ethnicity												
a.1	Hispanic, Latino or Spanish Origins	74	61	224	371	18		21	37	64	17	887
a.2	Not Hispanic, Latino or Spanish Origins	125	119	1,005	303	151		234	91	64	64	2,156
a.3	Unknown/not reported	1	108	37	287			2	29	366	176	1,006
TOTAL ETHNICITY		200	288	1,266	961	169	0	257	157	494	257	4,049

**2025 Sutter County Community Action Agency Sub-Grantee Worksheet
ANNUAL REPORT**

	Bridges to HOUSING Annual	Casa de Esperanza Annual	Habitat for Humanity Annual	Sutter County Children & Families Annual	Sutter HHS Annual	Yuba-Sutter Food Bank Annual	Yuba Sutter Legal Services Annual	New Day Training Center Annual	Salvation Army Annual	Sutter Yuba Homeless Consortium Annual	Total Annual
Race											
b.1 American Indian and Alaskan Native	13	2	34	14	2		4	2	4	7	82
b.2 Asian	2	3	24	194	1		3	4	9	6	246
b.3 Black or African American	13	12	131	20	8		8	6	25	20	243
b.4 Native Hawaiian and Other Pacific Islander	8	1	8	4					1	7	29
b.5 White	107	97	717	238	116		211	84	244	118	1,932
b.6 Other	13	48	11	156	23		8	11	64	53	387
b.7 Multi-Race (any 2 or more of the above)	41	23	227	53	19		1	17	15	41	437
b.8 Unknown/not reported	3	102	114	282			22	33	132	5	693
TOTAL RACE	200	288	1,266	961	169	0	257	157	494	257	4,049

7 MILITARY STATUS- number of individuals 18+

a. Veteran	5	2	22	2	3		30	2			66
b. Active Military		2	2	4							8
Never served in the Military	116		913	407	162		227	104		128	2,057
c. Unknown/not reported		201	9					9	389	4	612
TOTAL MILITARY STATUS	121	205	946	413	165	0	257	115	389	132	2,743
18+	121	205	946	413	165	0	257	115	389	132	2,743

8 WORK STATUS - number of individuals 18+

a. Employed Full-Time	29	22	9	62			19	25		14	180
b. Employed Part-Time	13	10	6	43	9		9	12		17	119
c. Migrant Seasonal Farm Worker	1			8				1			10
d. Unemployed (Short-Term, 6 months or less)	12	29	2	38			2	5		7	95
e. Unemployed (Long-Term, more than 6 months)	15	31	1	60	3		10	7		12	139
f. Unemployed (Not in Labor Force)	39	9	30	44	151		2	59		4	338
g. Retired	3	2	34		2		214	2		3	260
h. Unknown/not reported	9	102	864	158			1	4	389	75	1,602
TOTAL WORK STATUS	121	205	946	413	165	0	257	115	389	132	2,743
18+	121	205	946	413	165	0	257	115	389	132	2,743

HOUSEHOLD LEVEL CHARACTERISTICS

9 HOUSEHOLD TYPE- number of households

a. Single Person	32	101	535		110		149	10		26	963
b. Two Adults - No Children	14	11	94		22		65	18		6	230
c. Single Parent/Female	23	68	97	101	2			14		37	342
d. Single Parent/Male	2	1	9	3				4		6	25
e. Two-Parent Household	13	25	57	110	1			46		19	271
f. Non-related Adults with Children	1	1	6								8
g. Multigenerational Household	1	5	6	9	3		10	34		1	69
h. Other		4	7	25			28	7			71
i. Unknown/not reported		11	8	23					18		60
TOTAL HOUSEHOLD TYPE	86	227	819	271	138	0	252	133	18	95	2,039

10 HOUSEHOLD SIZE-number of households

a. Single Person	32	101	535		110		149	10		26	963
b. Two	20	52	141	86	27		65	22		25	438
c. Three	15	26	50	58			18	39		18	224
d. Four	14	21	25	76	1		13	18		15	183
e. Five	3	12	16	28			5	18		4	86
f. Six or more	2	4	17	23			2	26		7	81
g. Unknown/not reported		11	35						18		64
TOTAL HOUSEHOLD SIZE	86	227	819	271	138	0	252	133	18	95	2,039

11 HOUSING--Number of households

a. Own		19	12	28			155	27		3	244
b. Rent	56	77	59	193	29		87	16		80	597
c. Other permanent housing	1	8	242	6			3	4			264
d. Homeless	28	38	473	8	109		5	2			663
e. Other	1	33	14	21			2	7			78
f. Unknown/not reported		52	19	15				77	18	12	193
TOTAL HOUSING	86	227	819	271	138	0	252	133	18	95	2,039

12 LEVEL OF HOUSEHOLD INCOME (% of HHS guideline)--Number of households

a. Up to 50%	11	40	397	72	136		10	21		45	732
b. 51% to 75%	6	12	109	63			20	4		13	227
c. 76% to 100%	12	3	184	47			47	4		17	314
d. 101% to 125%	18	5	40	42			22	3		6	136
e. 126% to 150%	16	1	34	23			36	3		5	118
f. 151% to 175%	7	4	11	6			19	3		3	53
g. 176% to 200%	16		6	5	2		21	2		5	57
h. 201% to 250%		3	7	6			16	2		1	35
i. 250% and over		2	6	7			61	12			88
j. Unknown/not reported		157	25					79	18		279
TOTAL LEVEL OF HOUSEHOLD INCOME	86	227	819	271	138	0	252	133	18	95	2,039

13 SOURCES OF HOUSEHOLD INCOME

a. Income from employment only	14		535	3			15	29		8	604
b. Income from Employment and Other Income Source	7		94				20	12		1	134
c. Income from Employment, Other Income Source, and Non-Cash Benefits	9		97	6	7		3			6	128
d. Income from Employment and Non-Cash Benefits	12	4	9	226			3			9	263
e. Other Income Source only	6	16	57				129	8		6	222
f. Other Income Source and Non-Cash Benefits	27	18	6	27	41		79		39		237

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g	No Income	7	13	6	4	90		6		10	136	
h	Non-Cash Benefits Only	4	27	7	5		3	14		16	76	
i	Unknown/not reported		149	8				64	18		239	
TOTAL		86	227	819	271	138	0	252	133	18	95	2,039

Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment

14 OTHER INCOME SOURCE- number of households (13b,c,e,f)

a	TANF	5	14	116	25			5		34	199
b	Supplemental Security Income (SSI)	18	10	230		34		35	8	10	345
c	Social Security Disability Income (SSDI)	9	5	106	4	5		10		6	145
d	VA Service-Connected Disability Compensation	1	1	1		2		1	3		9
e	VA Non-Service Connected Disability Pension			4	1			2			7
f	Private Disability Insurance	1									1
g	Worker's Compensation	1	1	2							4
h	Retirement Income from Social Security	3		34		2		203		2	244
i	Pension	1						80		1	82
j	Child Support	1	2	7	6			2	7	1	26
k	Alimony or other Spousal Support			1				1			2
l	Unemployment Insurance	2		15	10			1		3	31
m	EITC	1									1
n	Other	1	1	27				6	1	4	40
o	Unknown/not reported	1		177				1			179
13bcef--no numbers above can be over this #		49	34	254	33	48	0	231	20	0	52

15 NON-CASH BENEFITS- number of households (13c, d, f, h)

a	SNAP	52	46	119	89	48		85	14		70	523
b	WIC	2	9	1	143	1			1			157
c	LIHEAP	1			2			2	1			6
d	Housing Choice Voucher	1		3	4			8	1			17
e	Public Housing	1			6							7
f	Permanent Supportive Housing											0
g	HUD-VASH				2							2
h	Childcare Voucher			2	6							8
i	Affordable Care Act Subsidy				1							1
j	Other			1	1			7				9
k	Unknown/not reported			11	104							115
13cdfh--no numbers above can be over this #		52	49	119	264	48	0	88	14	0	70	