



BOARD OF DIRECTORS GENERAL MEETING AGENDA

June 16, 2022, 4:00 p.m.

at Yuba-Sutter Economic Development Corporation, 950 Tharp Road, Ste. 1303, Yuba City, CA

or via Zoom Meeting at <https://us02web.zoom.us/j/88660018717?pwd=K2xLM2tmRitHYXBpWlIWSzIxN090UT09>

Meeting ID: 886 6001 8717

Passcode: 670238

Or Dial in: (669) 900-9128

Contact YSEDC at 530-751-8555 or ysedc@ysedc.org for any questions.

CALL TO ORDER

Roll call & declaration of a quorum for the transaction of business.

LATE AGENDA ITEMS

ITEMS OF PUBLIC INTEREST

Members of the public may address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the Board. Any member of the audience who may wish to bring something before the Board that is not on the agenda may do so at this time; however, State law provides that no action be taken on any items not appearing on the posted agenda.

All meetings of the Sutter County Community Action Agency Board of Directors are open to the public. From time to time the Board is required to discuss certain matters, as defined by State law, in a closed session. When such an occasion arises, the presiding officer will announce that the Board is adjourning to a closed session, and will explain the purpose of the closed session.

Consent Calendar

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or public request specific items to be discussed or removed from the Consent Calendar for specific action.

- **ACTION:** Review and approve the minutes of the Board of Directors meeting on April 21, 2022 (attached)
- **ACTION:** Review and approve SCCAA's Organization-Wide Expenditure Report as of April 30, 2022 (attached)
- **ACTION:** Review and approve SCCAA's CARES Organization-Wide Expenditure Report as of May 31, 2022 (attached)
- Current balance/statement of financial position is \$31,962.58 as of June 10, 2022.

OLD BUSINESS

Organizational Standards and Informational Items

- 2022 Organizational Standards

Committee Updates

- **Bylaws Committee** (Brynda Stranix, Beckie Flores, Steve Hammarstrom)
No report
- **Executive Committee** (Chairman, Dee Dee Brady; Vice Chairman, Julius Murphy, Secretary, Steve Hammarstrom; Treasurer, Paul Basi)
No report
- **Allocation Committee** (Full Board Review Grant Requests)
No report

SCCAA Mission

To assist Sutter County residents achieve greater self-sufficiency and economic independence through the development of partnerships and collaborations with agencies that serve the low-income

- **Nominating Committee (Full Board)**
No report

- **Ad-Hoc Committees**
 - **Strategic Plan (Full Board)**
 - Staff Report on 2022-2023 Strategic Plan Activities update-May/June (attached)

 - **Public Awareness/Marketing (Brynda Stranix, Julius Murphy)**
No report

 - **Site Visit (Susan Podesta (chair), Michelle Downing, Justine Gill, Dr. Gurprit Bains, Christine Ivory, Sharon Foote)**
No report

 - **Community Action Plan (Full Board)**
No report

NEW BUSINESS

MEMBER UPDATES

ADJOURNMENT

2022 Board Meetings
(3rd Thursday of the month)
August 18, October 20, November 17

*All meetings of the Board of Directors will generally be held at 4 p.m.
At Yuba-Sutter Economic Development Corporation, 950 Tharp Road, Suite 1303, Yuba City, CA or via Zoom*

Attachments:
Committee Assignment Sheet
Acronym/phrase sheet
Volunteer tracking sheet-Board members to return sheets at each meeting
2022-2023 SCCAA Strategic Plan



MINUTES OF THE BOARD OF DIRECTORS GENERAL MEETING – April 21, 2022, 4:00pm
950 Tharp Road, Ste. 1303, Yuba City, CA 95993 and via Zoom

BOARD MEMBERS PRESENT

In person: Dr. Gurprit Bains, Dee Dee Brady-Chair, Michelle Downing, Justine Gill, Christine Ivory, Rick Millhollin
Via Zoom: Paul Basi

BOARD MEMBERS ABSENT

Steve Hammarstrom-Secretary, Beckie Flores, Sharon Foote, Julius Murphy-Vice Chair, Lonnie Perez, Susan Podesta

NON-BOARD MEMBERS PRESENT

Jackie Slade-YSEDC, Brynda Stranix –YSEDC

CALL TO ORDER

The meeting was called to order by Dee Dee Brady, Chair at 4:05 p.m. and a quorum was present for the transaction of business.

LATE AGENDA ITEMS – None

ITEMS OF PUBLIC INTEREST – None

Consent Calendar

- Review and approve the minutes of the Board of Directors meeting on February 17, 2022.
- Review and approve SCCAA’s Organization-wide expenditure report as of February 28, 2022.
- Review and approve SCCAA’s CARES Organization-wide expenditure report as of March 31, 2022.
- Current balance/statement of financial position is \$50,592.53 as of April 13, 2022.

Jackie Slade reported the CARES contracts have two months left and then will be complete.

MOTION: Rick Millhollin motioned to accept the entire consent calendar, Christine Ivory seconded the motion. No opposed or abstained. Motion passed unanimously.

OLD BUSINESS

Organizational Standards and Informational Items

- **Review and approve Conflict of Interest Policy** – Jackie Slade reported the State suggested SCCAA’s Conflict of Interest Policy be more descriptive on what constitutes a conflict, determination of a conflict and handling conflicts. Group reviewed DRAFT policy included in the agenda packet.

MOTION: Christine Ivory motioned to accept the new Conflict of Interest Policy as presented, Rick Millhollin seconded the motion. No opposed or abstained. Motion passed unanimously.

- **Review and approve Board member expectations acknowledgment form** -Brynda Stranix reported that due to board members not showing up and being unresponsive, it was discussed to implement a board member expectations document that would be signed by each member and would indicate the allowable number of missed meetings before the member was removed from their seat. Group reviewed document included in the agenda packet and suggested that a board member be removed if they miss only two successive meetings, not three and they have to give 24-hour notice of absence to be excused.

MOTION: Michelle Downing motioned to accept the Board Member Description/Expectations document with changes indicated above, Justine Gill seconded the motion. No opposed or abstained. Motion passed unanimously.

- **Review SCCAA 2021 Annual Report** – Brynda Stranix reported the Annual Report provided in the agenda packet summarizes the key accomplishments by SCCAA’s service providers from 2021 in a more aesthetically pleasing form as compared to the CSD Module 4 report. Jackie Slade reported she is posting on SCCAA’s Facebook page on a weekly basis, one of the accomplishments listed.
- **Review Regional Homeless Update-March 2022**– Brynda Stranix reported the update is a good snapshot of efforts/successes being made in Yuba-Sutter regarding the homeless and is one way to see the results that CSBG funds are achieving via Sutter Yuba Homeless Consortium/Coordinated Entry. Rick Millhollin reported the Life Skills classes indicated on the report are ramping back up after COVID with more and more service providers coming back into the Coordinated Entry sites. The Street Nurses however, provided services throughout COVID.

Committee Updates

- **Bylaws committee** (Brynda Stranix, Beckie Flores, Steve Hammarstrom)
No Report
- **Executive committee** – (Chairman, Dee Dee Brady; Vice-Chairman, Julius Murphy, Secretary, Steve Hammarstrom; Treasurer, Paul Basi)
No Report
- **Allocation Committee** (Full Board Review Grant Requests)
No Report
- **Nominating committee** (Full Board)
 - **Review and approve applications for private sector position from Carolina Coronado Carrillo, Raj Samra, Cynde Landers or Russ Hogue** – Dee Dee Brady reported SCCAA has one private sector position with four applicants. Group discussed pros and cons of each applicant based on information provided on their applications.

MOTION: Michelle Downing motioned to accept Carolina Coronado Carrillo as the private sector rep, Dr. Gurprit (Sabi) Bains seconded the motion. No opposed or abstained. Motion passed unanimously.

- **Discuss application from Coleen Morris for District 3 rep, to be approved at April 26 BOS meeting** – Brynda Stranix reported District 3 Supervisor, Mike Ziegenmeyer, chose to continue to have a representative sit in his place after the resignation of rep Barbara Fasano. Colleen Morris submitted an application for the District 3 position that was approved by District 3 Supervisor Ziegenmeyer and will be on the agenda for acceptance by the full Sutter County Board of supervisors on April 26. If she is approved, she will take the seat at the next SCCAA board meeting on June 16.
- **One vacant Private Sector and one vacant District 3 position** – See above reports
- **Ad-Hoc committees**
 - **Strategic Plan** (Full Board)
 - **Staff report on 2022-2023 Strategic Plan Activities update-March/April-** Brynda Stranix reported the staff report provides updates for the last two months on programmatic activities by SCCAA management, service providers, other community efforts toward assisting the low-income and progress toward achieving SCCAA’s Strategic Plan objectives and key strategies.

Justine Gill asked what specific activities are being done for homeless prevention. Brynda Stranix reported Yuba-Sutter Legal Center for Seniors works to help seniors 60+ avoid eviction through tenant rights support, maintenance of their income, etc. Rick Millhollin reported Salvation Army is working through COVID programs to provide rent and utility assistance to help prevent eviction and although funding has typically been slim for prevention activities/services, there is starting to be more available and the local agencies are working to put together a prevention program/plan.

- **Public Awareness/Marketing** (Julius Murphy, Brynda Stranix)
No report
- **Site Visit** (Susan Podesta (chair), Michelle Downing, Justine Gill, Dr. Gurprit Bains, Sharon Foote, Christine Ivory)
 - **Review and approve 2021 Site Visit Report** – Group discussed that annually site visits are usually conducted in August-October and a summary of the visits is created and presented to the board for review. This year the visits extended into February. Visits are a great way to see the service provider agency operations and exactly what they do.

MOTION: Christine Ivory motioned to accept the Site Visit Report as presented, Dr. Gurprit (Sabi) Bains seconded the motion. No opposed or abstained. Motion passed unanimously.
- **Community Action Plan** (Full Board)
No report

NEW BUSINESS – Jackie Slade reported there is still no word from CSD on the 2022 Discretionary Funds contract.

MEMBER UPDATES-None

ADJOURNMENT - There being no further business to come before the board, the meeting was adjourned at 5:02pm. **The next regularly scheduled meeting of the board of directors will be June 16, 2022 at 4:00 p.m.** at Yuba-Sutter Economic Development Corporation, 950 Tharp Road, Suite 1303, Yuba City, CA 95993 or via Zoom.

Signed: _____ Date: _____

Name: _____ Position: _____

Sutter County Community Action Agency
2022 Organization-Wide Report of Expenditures by Service Provider

| Service Provider Agency | | 1st Period Jan. 1-Feb. 28 | 2nd Period March 1- April 30 | 3rd Period May 1- June 30 | 4th Period July 1-August 31 | 5th Period Sept. 1 - Oct. 31 | 6th Period Nov. 1-Dec. 31 | % used |
|--|---------------------------|------------------------------|------------------------------------|---------------------------------|-----------------------------------|------------------------------------|------------------------------|---------------|
| E Center | Budget | 35,000.00 | | | | | | |
| | <i>Actual Expenditure</i> | 0.00 | 0.00 | | | | | 0% |
| | Remaining Balance | 35,000.00 | 35,000.00 | 35,000.00 | 35,000.00 | 35,000.00 | 35,000.00 | |
| Yuba-Sutter Food Bank | Budget | 53,000.00 | | | | | | |
| | <i>Actual Expenditure</i> | 21,766.37 | 15,584.06 | | | | | 70% |
| | Remaining Balance | 31,233.63 | 15,649.57 | 15,649.57 | 15,649.57 | 15,649.57 | 15,649.57 | |
| Yuba Sutter Legal Center | Budget | 18,000.00 | | | | | | |
| | <i>Actual Expenditure</i> | 0.00 | 0.00 | | | | | |
| | <i>Amendment</i> | | | | | | | |
| | <i>Total for period</i> | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0% |
| | Remaining Balance | 18,000.00 | 18,000.00 | 18,000.00 | 18,000.00 | 18,000.00 | 18,000.00 | |
| Sutter Yuba Homeless Consortium | Budget | 137,374.00 | | | | | | |
| | <i>Actual Expenditure</i> | 11,437.28 | 17,496.05 | | | | | 21% |
| | <i>Amendment</i> | | | | | | | |
| | <i>Total for period</i> | 11,437.28 | 17,496.05 | 0.00 | 0.00 | 0.00 | 0.00 | |
| | Remaining Balance | 125,936.72 | 108,440.67 | 108,440.67 | 108,440.67 | 108,440.67 | 108,440.67 | |
| Under SYHC | Budget | Actual Expenditures | | | | | | |
| Adventist Health | 40,000.00 | 0.00 | 0.00 | | | | | 0% |
| Bridges to Housing | 10,000.00 | 0.00 | 2,140.00 | | | | | 21% |
| Casa de Esperanza | 7,500.00 | 1,150.00 | 1,280.00 | | | | | 32% |
| Hands of Hope | 30,000.00 | 4,774.80 | 5,859.53 | | | | | 35% |
| REST | 5,000.00 | 908.48 | 4,091.52 | | | | | 100% |
| Salvation Army | 35,000.00 | 3,000.00 | 3,000.00 | | | | | 17% |
| SYHC | 9,874.00 | 1,604.00 | 1,125.00 | | | | | 28% |
| | 137,374.00 | 11,437.28 | 17,496.05 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Yuba-Sutter Economic Development Corporation-ADMIN | Budget | 33,187.00 | | | | | | |
| | <i>Actual Expenditure</i> | 5,531.00 | 5,531.00 | | | | | 33% |
| | Remaining Balance | 27,656.00 | 22,125.00 | 22,125.00 | 22,125.00 | 22,125.00 | 22,125.00 | |
| Total Contract | | 276,561.00 | | | | | | |
| Sub-Grantee Expenditure | | 33,203.65 | 33,080.11 | 0.00 | 0.00 | 0.00 | 0.00 | 66,283.76 28% |
| Remaining Balance | | 243,357.35 | 210,277.24 | 210,277.24 | 210,277.24 | 210,277.24 | 210,277.24 | |

2021-2022 DISCRETIONARY Contract Report of Expenditures by Sub-grantee

| Service Provider Agency | | 1st period- June/July, 2021 | 2nd period- Aug/Sept. 2021 | 3rd period- Oct/Nov. 2021 | 4th period- Dec/Jan. 2022 | 5th period- Feb/Mar 2022 | 6th period- Apr/May 2022 | % used |
|--|---------------------------|--------------------------------|-------------------------------|------------------------------|------------------------------|-----------------------------|-----------------------------|----------------|
| Yuba-Sutter Economic Development Corporation | Budget | 3,390.00 | | | | | | |
| | <i>Actual Expenditure</i> | 827.75 | 519.75 | 250.25 | 269.50 | 673.75 | 849.00 | 100% |
| | Remaining Balance | 2,562.25 | 2,042.50 | 1,792.25 | 1,522.75 | 849.00 | 0.00 | |
| Sutter Yuba Homeless Consortium | Budget | 24,860.00 | | | | | | |
| | <i>Actual Expenditure</i> | 7,419.20 | 6,897.83 | 6,211.77 | 1,010.13 | 1,326.40 | 1,994.67 | 100% |
| | <i>Amendment</i> | | | | | | | |
| | <i>Total</i> | 7,419.20 | 6,897.83 | 6,211.77 | 1,010.13 | 1,326.40 | 1,994.67 | |
| | Remaining Balance | 17,440.80 | 10,542.97 | 4,331.20 | 3,321.07 | 1,994.67 | 0.00 | |
| Total DF Contract | | 28,250.00 | | | | | | |
| Actual Expenditure Total | | 8,246.95 | 7,417.58 | 6,462.02 | 1,279.63 | 2,000.15 | 2,843.67 | 28,250.00 100% |
| Remaining Balance | | 20,003.05 | 12,585.47 | 6,123.45 | 4,843.82 | 2,843.67 | 0.00 | |

Sutter County Community Action Agency--2020-2022 CARES Contract Report of Expenditures by Sub-grantee

| Agency | | June/July, 2020 | Aug/Sept. 2020 | Oct/Nov. 2020 | Dec 2020/ Jan. 2021 | Feb/Mar 2021 | Apr/May 2021 | June/July, 2021 | Aug/Sept. 2021 | Oct/Nov. 2021 | Dec 2021/ Jan. 2022 | Feb/Mar 2022 | Apr/May 2022 | % used |
|-----------------------|----------------|-----------------|----------------|---------------|---------------------|--------------|--------------|-----------------|----------------|---------------|---------------------|--------------|--------------|--------|
| YSEDC | Contract | 22,578.00 | | | | | | | | | | | | |
| | Expenditure | 0.00 | 0.00 | 3,084.50 | 1,038.50 | 1,286.50 | 1,984.00 | 1,212.75 | 1,289.75 | 3,060.75 | 2,117.50 | 3,830.75 | 3,673.00 | 100% |
| | Balance left | 22,578.00 | 22,578.00 | 19,493.50 | 18,455.00 | 17,168.50 | 15,184.50 | 13,971.75 | 12,682.00 | 9,621.25 | 7,503.75 | 3,673.00 | 0.00 | |
| Ampla | Contract | 25,000.00 | | | | | | | | | | | | |
| | Expenditure | 0.00 | 0.00 | 25,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100% |
| | Balance left | 25,000.00 | 25,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Yuba-Sutter Food Bank | Contract | 25,000.00 | | | | | | | | | | | | |
| | Expenditure | 0.00 | 0.00 | 0.00 | 6,323.00 | 3,000.00 | 12,000.00 | 3,677.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100% |
| | Balance left | 25,000.00 | 25,000.00 | 25,000.00 | 18,677.00 | 15,677.00 | 3,677.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Salvation Army | Contract | 65,728.00 | | | | | | | | | | | | |
| | Expenditure | 0.00 | 0.00 | 411.00 | 4,464.00 | 2,905.00 | 3,323.00 | 13,156.00 | 3,923.00 | 4,821.00 | 5,919.36 | 12,681.31 | 14,076.33 | 100% |
| | Amendment | | | 48.00 | | | | | | | | | | |
| | total for per. | 0.00 | 0.00 | 459.00 | 4,464.00 | 2,905.00 | 3,323.00 | 13,156.00 | 3,923.00 | 4,821.00 | 5,919.36 | 12,681.31 | 14,076.33 | |
| Balance left | 65,728.00 | 65,728.00 | 65,269.00 | 60,805.00 | 57,900.00 | 54,577.00 | 41,421.00 | 37,498.00 | 32,677.00 | 26,757.64 | 14,076.33 | 0.00 | | |
| Habitat for Humanity | Contract | 79,334.00 | | | | | | | | | | | | |
| | Expenditure | 0.00 | 0.00 | 0.00 | 0.00 | 3,550.91 | 0.00 | 28,523.31 | 8,967.05 | 12,130.33 | 13,793.47 | 12,368.93 | 0.00 | 100% |
| | Balance left | 79,334.00 | 79,334.00 | 79,334.00 | 79,334.00 | 75,783.09 | 75,783.09 | 47,259.78 | 38,292.73 | 26,162.40 | 12,368.93 | 0.00 | 0.00 | |
| St. Vincent de Paul | Contract | 79,333.00 | | | | | | | | | | | | |
| | Expenditure | 0.00 | 0.00 | 0.00 | 0.00 | 28,410.92 | 24,634.92 | 16,424.47 | 9,862.69 | 0.00 | 0.00 | 0.00 | 0.00 | 100% |
| | Balance left | 79,333.00 | 79,333.00 | 79,333.00 | 79,333.00 | 50,922.08 | 26,287.16 | 9,862.69 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Sutter County HHS | Contract | 79,334.00 | | | | | | | | | | | | |
| | Expenditure | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,327.20 | 16,395.08 | 0.00 | 923.87 | 0.00 | 35,652.51 | 25,035.34 | 100% |
| | Balance left | 79,334.00 | 79,334.00 | 79,334.00 | 79,334.00 | 79,334.00 | 78,006.80 | 61,611.72 | 61,611.72 | 60,687.85 | 60,687.85 | 25,035.34 | 0.00 | |
| Sub-grantee Total | | 376,307.00 | | | | | | | | | | | | |
| Expenditure Total | | 0.00 | 0.00 | 28,543.50 | 11,825.50 | 39,153.33 | 43,269.12 | 79,388.61 | 24,042.49 | 20,935.95 | 21,830.33 | 64,533.50 | 42,784.67 | 100% |
| Balance left | | 376,307.00 | 376,307.00 | 347,763.50 | 335,938.00 | 296,784.67 | 253,515.55 | 174,126.94 | 150,084.45 | 129,148.50 | 107,318.17 | 42,784.67 | 0.00 | |

Sutter County Community Action Agency--2020-2022 CARES DISCRETIONARY Contract Report of Expenditures by Sub-grantee

| Agency | | June/July, 2020 | Aug/Sept. 2020 | Oct/Nov. 2020 | Dec 2020/ Jan. 2021 | Feb/Mar 2021 | Apr/May 2021 | June/July, 2021 | Aug/Sept. 2021 | Oct/Nov. 2021 | Dec 2021/ Jan. 2022 | Feb/Mar 2022 | Apr/May 2022 | % used |
|--------------------------|------------------|-----------------|----------------|---------------|---------------------|--------------|--------------|-----------------|----------------|---------------|---------------------|--------------|--------------|--------|
| YSEDC | Contract | 2,422.00 | | | | | | | | | | | | |
| | Expenditure | 0.00 | 0.00 | 279.00 | 217.00 | 527.00 | 527.00 | 654.50 | 217.50 | 0.00 | 0.00 | 0.00 | 0.00 | 100% |
| | Balance left | 2,422.00 | 2,422.00 | 2,143.00 | 1,926.00 | 1,399.00 | 872.00 | 217.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| REST | Contract | 32,948.00 | | | | | | | | | | | | |
| | Expenditure | 0.00 | 0.00 | 2,068.00 | 7,226.05 | 5,216.76 | 2,130.72 | 2,248.58 | 0.00 | 0.00 | 7,057.89 | 6,672.32 | 0.00 | 100% |
| | Amend | | | | | | | | | 100.00 | 227.68 | | | |
| | Total for period | 0.00 | 0.00 | 2,068.00 | 7,226.05 | 5,216.76 | 2,130.72 | 2,248.58 | 0.00 | 100.00 | 7,285.57 | 6,672.32 | 0.00 | |
| Balance left | 32,948.00 | 32,948.00 | 30,880.00 | 23,653.95 | 18,437.19 | 16,306.47 | 14,057.89 | 14,057.89 | 13,957.89 | 6,672.32 | 0.00 | 0.00 | | |
| Yuba-Sutter Legal Center | Contract | 5,000.00 | | | | | | | | | | | | |
| | Expenditure | 0.00 | 0.00 | 0.00 | 0.00 | 1,097.83 | 286.76 | 292.24 | 589.68 | 561.57 | 648.84 | 741.05 | 782.03 | 100% |
| | Balance left | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 3,902.17 | 3,615.41 | 3,323.17 | 2,733.49 | 2,171.92 | 1,523.08 | 782.03 | 0.00 | |
| Total Budget | | 40,370.00 | | | | | | | | | | | | |
| Expenditure Total | | 0.00 | 0.00 | 2,347.00 | 7,443.05 | 6,841.59 | 2,944.48 | 3,195.32 | 807.18 | 661.57 | 7,934.41 | 7,413.37 | 782.03 | 100% |



June 16, 2022

TO: Sutter County Community Action Agency Board Members

FROM: Brynda Stranix, Executive Director

RE: Staff Report re:Strategic Plan/Programmatic Activities Update May/June 2022

INDIVIDUALS AND FAMILIES ARE STABLE, ACHIEVE ECONOMIC SECURITY AND ARE SELF-SUFFICIENT

Support agencies that provide job training programs/skills required for employment

- \$65,000 in 2022 SCCAA funding was awarded to Sutter-Yuba Homeless Consortium that was specifically earmarked for Salvation Army and Hands of Hope to provide homeless families and individuals with support services like vocational training, resume development, interview skills training and job readiness training while beginning to develop independence.
- \$35,000 in 2022 SCCAA funding was awarded to E Center to provide career enhancement opportunities for low-income college students residing in Sutter County through four-month intern positions in early childcare, marketing, business development, finance, human resources, technology, data management, etc.

Support programs designed to promote self-sufficiency, accountability and life skills training

- Habitat for Humanity reported for the entire contract term, with their SCCAA CARES funding, they were able to provide the following:
 - Assisted 24 individuals with rent and 16 individuals with mortgage assistance
 - Assisted 58 individuals with utility payments
- St. Vincent de Paul reported for the entire contract term, with their SCCAA CARES funding, they were able to provide the following:
 - Assisted 134 individuals with rent assistance
 - Assisted 115 individuals with utility payments
- \$24,860 in 2021 Discretionary funding was awarded to Sutter Yuba Homeless Consortium to provide a day center for homeless clients (coordinated entry) that need assistance navigating the barriers to permanent housing. They reported for the entire contract term of June 2021-May 2022, they assisted 418 clients with core services and assisted 97 with case management in the areas of job searching, housing searches, resume building and connection to health service providers. They successfully helped five clients obtain housing and get a primary doctor.
- \$137,374 in 2022 SCCAA funding was awarded to Sutter-Yuba Homeless Consortium to provide a day center for homeless clients (coordinated entry) that need assistance navigating the barriers to permanent housing, employment, or acquiring other means of financial support, behavioral health services, or alcohol and drug abuse programs. Program offers case management, on-site life skills training and showers and laundry facilities.

Improve transportation opportunities

- No report for May/June

Support access to healthy food

- \$53,000 in 2022 SCCAA funding was awarded to Yuba-Sutter Food Bank to provide a Homebound Food Delivery Program in Sutter County to low-income seniors and at-risk individuals.

Misc.

- \$18,000 in 2022 SCCAA funding was awarded to Yuba-Sutter Legal Services for Seniors to provide free legal services and advocacy for low-income persons aged 60 and over in Sutter County to help them obtain or maintain their income, housing and medical care.
-

COMMUNITIES ARE HEALTHY AND OFFER ECONOMIC OPPORTUNITY

Support agencies that improve the areas in which we live, including but not limited to: improving safe passages; developing parks/community centers, rehabilitation of existing housing, etc.

- No report for May/June

Support agencies that provide healthcare including medical, substance abuse and behavioral health services

- \$40,000 in 2022 funding was awarded to Sutter-Yuba Homeless Consortium that was specifically earmarked for Adventist-Rideout to provide street outreach/medical services to those experiencing homelessness that will now include a registered dietician.

Support the creation of affordable, transitional and permanent supportive housing in the region

- Marysville’s affordable housing project, Eastlake Apartment Complex, is currently under construction at 1315 Yuba Street on the block bounded by E 13th, E 14th, Ramirez and Yuba streets. and will include 71 units with one, two and three bedroom apartment options.

Support programs that encourage/provide opportunities for home ownership for residents

- No report for May/June
-

PEOPLE ARE ENGAGED AND ACTIVE IN THE COMMUNITY

Increase awareness of volunteer opportunities available within regional service providers

- June/July 2022 newsletter posted St. Vincent de Paul’s office staff, home visitation team and food locker team volunteer positions availability.

Encourage the low-income to volunteer in the community, serve on boards and committees

- No report for May/June

Misc.

- (ongoing) SCCAA’s Executive Director is active with the following groups in an effort to encourage community agencies to partner with Coordinated Entry, collaborate together and find solutions for our region:
Board member-Sutter Yuba Homeless Consortium (Continuum of Care)
Board member-Sutter Community Affordable Housing Board (current President)
Member –Sutter County Homeless Task Force
-

EDUCATE COMMUNITY OF EFFORTS AND PROGRESS TO REDUCE HOMELESSNESS AND POVERTY AND ASSIST AGENCIES THAT SERVE THE LOW-INCOME TO INCREASE THEIR CAPACITY TO ACHIEVE RESULTS

Increase community education about SCCAA and its service provider activities, achievements, needs, volunteer opportunities, etc.

- May/June posted multiple times on SCCAA’s Facebook page ways SCCAA’s service providers assisted low-income clients in 2021.
- June/July 2022 newsletter had SCCAA’s upcoming board meeting dates
- Each board meeting is printed in Appeal Democrat and Territorial Dispatch newspapers under events or business calendar.
- (Ongoing) posted SCCAA and its service provider activities on Facebook, www.suttercares.org and in the bi-monthly newsletter to increase visibility.
- (Ongoing) a services resources page by category is on SCCAA’s website www.suttercares.org and is reviewed and updated continually.

Maintain and refresh SCCAA website, Facebook page and bi-monthly newsletter

- May/June 2022 increased followers by three. Facebook page was created September 2016 and is posted on regularly. Currently it has 75 followers.
- Bi-monthly newsletter began distribution in December 2016. Currently it is distributed to about 286 contacts from local non-profits.

Continue to encourage and educate the non-profit community of funding opportunities, capacity building tips and networking opportunities

- June/July 2022 newsletter (see attached) was distributed and included information/tips on succession planning for nonprofits, what to do when employee has been “no call, no show” for three days, upcoming Grant Basics and Measuring Outcomes workshops, six grant opportunities and more.
- May/June YSEDC provided one Grant Writing Basics workshop and one Measuring Outcomes workshop, educating 10 individuals from local non-profits.

Misc. May/June 2022

- Distributed Earned Income Tax Credit (EITC) brochures to agencies to distribute to low-income individuals
- Staff attended the following webinars/meetings:
 - CARES quarterly roundtable
 - CSD quarterly coordination meeting
 - Organizational standards training